



AGENDA

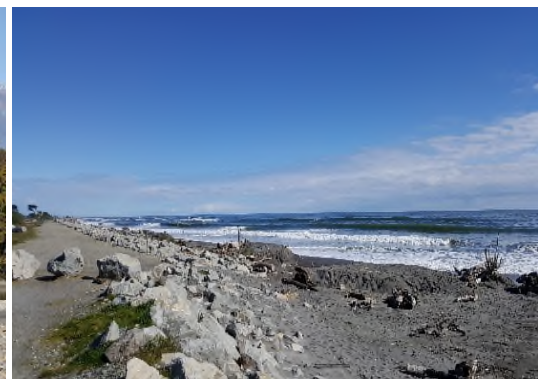
RĀRANGI TAKE

NOTICE OF AN ORDINARY MEETING OF

Community Development Committee

to be held on **Monday 7 March 2022** commencing at 5.30 pm via Zoom

Chairperson:	Cr Martin	
Members:	His Worship the Mayor	Cr Davidson
	Cr Keogan	Cr Neale
	Kw Tumahai	Kw Madgwick



In accordance with clause 25B of Schedule 7 of the Local Government Act 2002, members may attend the meeting by audio or audiovisual link.

Council Vision:

We work with the people of Westland to grow and protect our communities, our economy and our unique natural environment.

Purpose:

The Council is required to give effect to the purpose of local government as prescribed by section 10 of the Local Government Act 2002. That purpose is:

- (a) To enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) To promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

1. NGĀ WHAKAPAAHA APOLOGIES

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda, and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Group Manager: Corporate Services (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
 - (a) the local authority by resolution so decides, and
 - (b) the presiding member explains at the meeting at a time when it is open to the public, -
 - (i) the reason why the item is not on the agenda; and
 - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
 - (a) that item may be discussed at the meeting if –
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the

public, that the item will be discussed at the meeting; but
(b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous meeting had been circulated separately via Microsoft Teams.

- **Community Development Committee Meeting Minutes - 20 October 2021.**

5. ACTION LIST

Simon Bastion, Chief Executive

Pages 4-5

6. NGĀ TĀPAETANGA PRESENTATIONS

Nil.

7. PŪRONGO KAIMAHI STAFF REPORTS

- **Poppy Plaque Seat** Pages 6-16
Scott Baxendale, Group Manager: District Assets
- **Hokitika Museum Current Projects Update Report** Pages 17-18
Kararaina Te Ira, Museum Director
- **Westland District Library Update Report** Pages 19-21
Natasha Morris, Library Manager
- **Community Services Update Report** Pages 22-24
Sarah Brown, Community Development Advisor

8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

Nil.

**DATE OF NEXT COMMUNITY DEVELOPMENT COMMITTEE MEETING – 13 JUNE 2022
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

07.03.22 - COMMUNITY DEVELOPMENT COMMITTEE – ACTION LISTING

Date		<p>COMPLETED IN PROGRESS OVERDUE</p>	Item	Action Required	Status	Lead Officer
1	03.02.20		Heritage, Culture and Tourism Combined: <ul style="list-style-type: none"> - Hokitika Museum Governance Group - Culture and Heritage Subcommittee - Call for Expressions of Interest & Workshop for the above groups. 	Schedule a workshop to address the issues with the groups involved or would like to be involved.	Workshops in regard to concept plans and future development of the Hokitika Museum and Pakiwaitara facilities were facilitated in October and November 2021 Refer to Museum Director's Update in regard to establishment of a Museum Trust Board.	Group Manager Regulatory and Community Services
2	03.08.20		Signage: <ul style="list-style-type: none"> - Signage Plan and Budget - Promotional signage for Hokitika Gorge & Way Finders in the Central Business District and the directional signage. 	Staff and representatives from Destination Hokitika (DH) to meet to work through a defined signage plan and set a budget. The CE to talk with DH about the aspirations and plans around all signage DH is responsible for. The CE to speak to DH regarding an update on progress and email an update to the committee.	Several meetings have been held with Destination Hokitika's representative which led to a request to put this work on hold while Destination Hokitika established what their budget is and who their stakeholders should be. Destination Hokitika were to approach Department of Conservation as a partner and landowner at Hokitika Gorge.	Chief Executive & Planning Manager
3	05.10.20		Kumara Resident's Trust – Additional Funding Options	Investigate alternative funding to the value of \$200k, taking into account the consultation process for the Kumara Endowment Fund. Kumara Resident Trust to be invited to speak at a Community Development Committee Meeting in 2022	On Friday 13 August representatives of the Kumara Chinese Reserve Group met with Simon Bastion, Te Aroha Cook, Michael Teasdale, and Sarah Brown. Kumara Chinese Reserve Group are not going to progress with an application to the Kumara Endowment Fund at this time. The Group are awaiting quotes for the next phase of the Kumara Chinese Reserve. The Kumara Chinese Reserve Group are working with Michael Teasdale, WDC Asset Manager to	Community Development Officer

07.03.22 - COMMUNITY DEVELOPMENT COMMITTEE – ACTION LISTING

Date		COMPLETED IN PROGRESS OVERDUE	Item	Action Required	Status	Lead Officer
				with their future aspirations, planning and costings.	progress the next phase of the Kumara Chinese Reserve. Kumara Resident Trust would like a statement from Westland District Council outlining the Process of Applying to the Kumara Residents Trust, with the view to putting this information into the Kumara Gold Trails so that all Kumara residents have access to this information.	
4	14.06.21		TIF funding application breakdown	Circulate to Council the breakdown of the budget in the TIF funding application for CBD signage.	\$10k budget confirmed in TIF funding has been approved.	Chief Executive & District Assets
5	20.10.21		Ross Chinese Gardens – Consent	The CE to follow up with Planning as to the timeline for consent.		Chief Executive & Planning

Report to Council



DATE: 4 March 2022
TO: Community Development Committee
FROM: Group Manager: District Assets

APPLICATION TO INSTALL A PARK BENCH BY JIMMY GORDON TO COMMEMORATE 100 YEARS IN NEW ZEALAND.

1. Summary

- 1.1. The purpose of this report is to seek permission from the Council to install a park bench at Cass Square with a small plaque attached.
- 1.2. The plaque will commemorate the centennial of the first poppy sold in NZ following World War One.
- 1.3. Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in June 2021, which are set out in the Long Term Plan 2021 - 31. Refer page 2 of the agenda.
- 1.4. This report concludes by recommending that Council approve the request by Jimmy Gordon as outlined.

2. Background

- 2.1. This report is presented to council following a request to install a park bench with small plaque attached for the reasons outlined above.
- 2.2. Policy must also be considered and taken into account.

3. Current Situation

- 3.1. In background Mr Gordon wishes to have the park seat installed to give people somewhere to sit and enjoy the views from Cass Square.

There was a seat in the same location but it was removed at some stage in the past and has never been replaced.

The concrete pad where the seat was is still in place and could be used to mount the proposed seat on.

The Centenary of the sale of the first poppy sold in NZ is approaching with the ANZAC Day service for the 25th April 2022 approaching.

- 3.2 Poppy sales commenced in 1922 in New Zealand and this is the Centenary year marking 100 years of the poppy day appeal.
- 3.3 It is hoped to have the seat installed at Cass Square to mark the occasion in time for the commemorations which will be taking place on ANZAC day April 25th 2022.
- 3.4 A request has been made to install a small plaque dedicating the seat with the following wording,
- 3.5 “To Mark the Centennial of the Anzac Poppy in New Zealand” Pictures are attached.
- 3.6 Westland District Council has a policy that relates to HOKITIKA STATUES, MONUMENTS, MEMORIALS & PUBLIC ART which outlines conditions which need to be clarified and agreed on before additional structures are placed on Westland parks and Reserves. (Policy attached)
- 3.7 In relation to that policy Mr Gordon has agreed to the following; that the seat and plaque will be installed at no cost to the ratepayer.

4. Options

- 4.1. Option 1: Install the seat and plaque at Cass Square in the location described. (Picture attached)
- 4.2. Option 3: Decline the request/application.

5. Risk Analysis

- 5.1 Risk has been considered and no risks have been identified.

6. Health and Safety

- 6.1. Health and Safety has been considered and no items have been identified.

7. Significance and Engagement

- 7.1. The level of significance has been assessed as low, no public consultation is considered necessary because of the nature of the group making the request and the small visual impact of the plaque.

8. Assessment of Options (including Financial Considerations)

- 8.1. Option 1 – the seat and installation will be paid for by Mr Gordon at no cost to the rate payer as indicated in his application. It is unlikely that the seat will be damaged as it is stout construction and damage to park benches is not common.
- 8.2. Option 2 – That Council decline the request.
- 8.3. There are no financial costs to Council with either option.

9. Preferred Option(s) and Reasons

- 9.1. The preferred option is Option 1
- 9.2. The reason that Option 1 has been identified as the preferred option. There is a need for a seat in the area indicated, it will be well constructed and should last many years. The seat will mark the centennial of the poppy day appeal which has supported returned service people for 100 years. This is certainly an event worthy of being celebrated with this dedicated seat.

10. Recommendation(s)

10.1 That Council receive the report.

10.2 That Council approve the seat and plaque being installed at Cass Square in the area indicated.

10.3 As the seat is not a complex or high maintenance structure it is recommended that Council will meet the cost or any repairs or maintenance required.

Scott Baxendale

Group Manager, District Assets

Attachments:

1. A picture of the preferred seat – this has not been provided at this stage
2. A sketch map of the site where the seat is proposed to be installed – this has not been provided at this stage.
3. The policy on Hokitika Statues, Monuments, Memorials and Public Art.
4. A letter from Mr Jimmy Gordon.
5. A letter of support from Hokitika RSA President – this has not been received at this stage.



**POLICY ON
HOKITIKA
STATUES,
MONUMENTS,
MEMORIALS &
PUBLIC ART**

1. INTRODUCTION

1. This policy sets out policy, guidance and requirements pertaining to the location and ongoing maintenance of statues, monuments, memorials and public art in Hokitika.

2. POLICY APPLIES TO

- 2.1 Locations in Hokitika area (including Kaniere).

3. POLICY STATEMENT

- 3.1 That all proposed sites for statues, monuments, memorials and public art in Hokitika are brought to the attention of the Hokitika Reserves and Environs Community Group for comments and consideration.
- 3.2 That a written outline of the proposal including the meaning of the object (design rationale), relevance to the town, why the intended site has been chosen, its overall purpose, the origin of the object, what materials it is made of, how it will be constructed, and its expected life be submitted to the Hokitika Reserves and Environs Community Group.
- 3.3 That annotated scale drawings or photographs of the object, including a plan and elevations be provided.
- 3.4 That a visual impression (sketch, photo-montage, mock-up) of the object on the proposed site be provided to show how it will look when it is finished, how it relates to its existing background, its surroundings and what views will be seen looking at it from other directions.
- 3.5 That options for alternative sites be considered.
- 3.6 That any object in a public space must be signed off by an engineer to ensure it meets National Playground Safety Standards (or the equivalent) if required.
- 3.7 That ownership of any object must be clearly stated and agreed upon; that is, whether the object is to be given to Council for the community, whether a gift agreement is needed or if ownership stays with the proposer, and whether a loan agreement is required, which includes a renewal date, a condition report, a maintenance regime, and the process for the removal and return of the object.

- 3.8 That the proposed location of new or relocated statues, monuments, memorials and public art will be considered in the context of existing development plans already considered or approved by Council.
- 3.9 That Council asks the proposer of the project for a maintenance schedule to be put in place so that the statue, monument, memorial or public art will be kept in good condition and that Council has the right to remove the statue, monument, memorial or public art if it falls into disrepair. This schedule will include what needs to be done, how often and who will do it.
- 3.10 That a recommendation from the Hokitika Reserves and Environs Community Group for every proposed statue, monument, memorial and work of public art be taken to Council, with an escalation process to Council if there is a lack of decision.
- 3.11 That every initial placement and/or relocation of any statue, monument, memorial or work of public art only be decided by Council resolution.

4. DEFINITION

- 4.1 A statue is a sculptured figure in the form of a person or animal.
- 4.2 A monument is anything designed to commemorate something.
- 4.3 A memorial is something designed to preserve the memory of a person or event.
- 4.4 Public art is art in any media that is located in a public place, usually outside and accessible to everyone.

5. BACKGROUND

- 5.1 The need for a policy has arisen because of past requests for statues, memorials and monuments to either be located or re-located in the Hokitika area.

6. REGULATIONS AND REFERENCES

- 6.1 No regulations or references exist that affect this policy.

7. RELATED WRITTEN POLICIES

- 7.1 No related policies are in force.

8. DELEGATIONS

8.1 Council may delegate some of its powers to the Chief Executive.

9. EXCEPTIONS

9.1 No exceptions.

10. REVIEW PROCESS

This policy will be reviewed in 5 years' time.

11. APPROVAL

This policy was adopted by Council 26 July, 2018.

Mr Bruce Smith
Mayor, and Councillors,
Westland Council.

28th Dec 2021
Call: 0211129717.

Dear Sirs,
I wish to make application to Council,
My Request, in replacing a new Park Bench in Cass Square.
(The old Bench had been taken away some years ago)
The site in question, is at the bottom of the
Stafford Street steps - leading down to Cass Square
(see map)
There is already in place, a concrete pad made
for the previous Park Bench, that many folk
enjoyed sitting on, and taking in the views
of the mountains.

This of course, would be at NO COST to
Council or Rate Payers:

The purchasing - freight - installation of the new
Park Bench will be done through me.

The financing for this project will be done - in part -
from the "KOHU" given generously from RSA - Otago -
Maori throughout New Zealand, after they
receiving an ANZAC Poppy Beach from our
Wai Town - HOKITIKA this year.



(2)

Most donated monies (KOH) has already been returned to the RSA: HQ in Wellington.

Which will be used for their Benevolent fund and Welfare for the elderly returned Veterans throughout New Zealand.

"KOH" money is still trickling in:

My thoughts, being timely, to ask Council their consideration for a New Park Bench -- "To The Memory" Installation The Fallen.

The Poppy.

This project would of course, have the full Blessings from the Hokianga RSA: Before going ahead.

I Look forward to your reply in the near future as I wish to have the Placement of The New Park Bench Before April 2022: (ANZAC DAY) The Centennial of the first Poppy Sold in New Zealand.

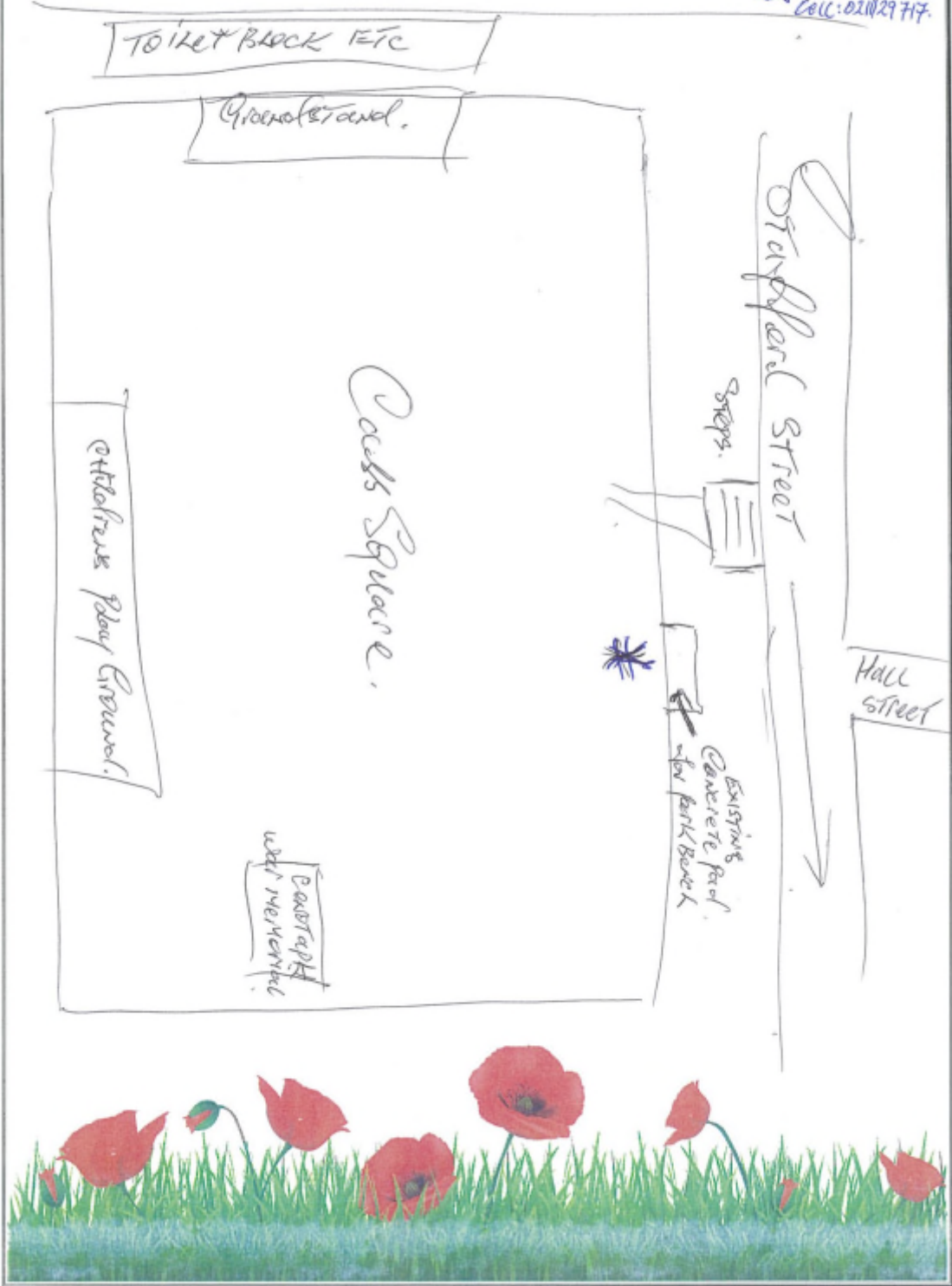
Yours Sincerely, Jimmy P. Hobson.



Map of Cass Square

Mr Bruce Smith Mayor,
Caval Council ed. 1.

24th Dec 2021
Simon Gordon
Cell: 021029777



Executive Committee,
Hokitika R.S.A.

28th Dec 2021.
CELL: 0211129717.

Jimmy Butzbach - President,
Through
Karen Burrows - Secretary.

Dear Sirs, I Respectfully Request your
Permissions, By Placing The "R.S.A. Hokitika" Logo
on a New Park Bench that will be located
on the Cass Square grounds.

Celebrating The "Centennial of the"
ANZAC Poppy
"Let's We Forget."

25 April 2022.

Please find also enclosed, a copy of
my Letter of Applications to Westland
Council - (and map.)

Requesting their Considerations and Blessings
to this Project Before ANZAC DAY
25 April 2022.

Yours Sincerely,
Jimmy Gordon



Hokitika Museum Update



DATE: 7 March 2022
TO: Community Development Committee
FROM: Hokitika Museum

CURRENT PROJECTS UPDATE REPORT

1 SUMMARY

- 1.1 The purpose of this report is to update the Committee on the status of current projects being undertaken by the Hokitika Museum.
- 1.2 Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in May 2018, which are set out in the Long Term Plan 2018-28.
- 1.3 This report concludes by recommending that Council receive the Museum Director's report dated 7 March 2022.

2 CURRENT PROJECTS

2.1 Museum Logo and Icon

The new Hokitika Museum logo has been developed, and launched through print and social media platforms. Our logo is inspired by our vibrant and diverse West Coast-centric museum and archives collection. The logo is formed from two core elements:

ICON: Our icons are comprised of elements termed as Taonga/treasures. They are depicted through three geometric shapes – circle, triangle, and a halfpipe. Like many Taonga/treasures, each shape has multiple meanings and stories that connect the Museum to its place in Hokitika and the wider West Coast.

LOGOTYPE: the logotype uses a modified version of Cera GR because of its highly geometrical letter forms. The taonga/treasures elements are placed throughout the name to represent the taonga/treasures as they are kept and cared for in the Museum.

Both the logo and icon (and associating graphics and master style guide) have been produced in kind by the internationally recognised graphic designer, Samuel Bunny.

2.2 Collection Readiness

An initial audit of the large object collection storage, in Store 2, has been completed. This initial audit has continued throughout Store 1 and uncovered various collection items including a previously unknown kākahu (woven cloak). In addition the initial audit has aided in creating the first pool of deaccession candidates. Deaccession documentation and processes have been created and peer reviewed.

2.3 Te Paerangi Museum Hardship Fund

The Hokitika Museum has been successful in receiving the Museum Hardship Fund to create a 2022 financial feasibility study for the Ngā Whakatūranga project. The amount awarded covers the entire cost of the financial feasibility study, of \$11,640 (excluding GST).

2.4 Exhibition Development-Ngā Whakatūranga

The Hokitika Museum proposes that Council supports the development of a Hokitika Museum Board to be established as an incorporated society that is positioned solely for the Hokitika Museum, especially in regard to seeking funding for large projects from funding bodies that do not accept applications from Local Authorities such as Westland District Council.

It is proposed that membership of this Board is limited to five (5) inclusive of the Chair of the Board. If supported by the Committee, a Candidate selection and appointments process, and a Museum Board Terms of Reference will be developed, inclusive of associated fees, and presented to Council for adoption.

2.5 Exhibition Development-Ngā Whakatūranga

This project has reviewed potential segmental and thematic proposals for Permanent Gallery 1. Quotes for digital interactives have been received.

2.6 Westland Heritage and Cultural Tourism Project

The Hokitika Museum with the Westland Industrial Heritage Park has established a quarterly meeting to discuss updates and potential collaborations.

2.7 Heritage West Coast Interpretation Panels

The Museum has both been a major contributor and producer for this external project. All boards have been co-designed with the Museum and the project graphic designer and researcher. Most images have been supplied by the Hokitika Museum Photographic Collection.

3. RECOMMENDATION

- A) That the Current Projects Update Report from the Museum Director dated 7/03/2022 be received.
- B) That the Committee endorse the establishment of Hokitika Museum Board as an incorporated society, and the development of and Selection and Appointment Process, and a Terms of Reference for submission to Council.

Kararaina Te Ira
Hokitika Museum Director

Report



DATE: 7 March 2022
TO: Community Development Committee
FROM: Library Manager

WESTLAND DISTRICT LIBRARY UPDATE REPORT

1 SUMMARY

- 1.1 The purpose of this report is to update the Committee on the status of current projects being undertaken by the Westland District Library team.
- 1.2 Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in May 2018, which are set out in the Long Term Plan 2018-28. Refer page 2 of the agenda.
- 1.3 This report concludes by recommending that Council receive the Library Manager's report dated Monday, 7 March 2022.

2 CURRENT PROJECTS

2.1 Collection and Resources – Physical and Digital

COVID infection hesitancy has continued to affect the community, with some library users reluctant to return to the library spaces, and issues of physical items is lower than expected as a result. Conversely, the use of our digital resources, which can be accessed by patrons anywhere anytime has remained high over this quarter. Additional funding from the New Zealand Libraries Partnership Programme Fund has enabled us to purchase additional e-books and e-audiobooks resources, to help meet the demand.

With the support of NZLPP Funding, the library has subscribed to a new digital platform for Reading Challenges. This will be used to run the annual Summer Reading Challenge for 5-14 year olds as well as preschool and adult challenges. The challenges can be designed by library staff and will enable us to run challenges to support specific programmes, events, awareness campaigns and celebrations. The platform provides another way for the library to maintain engagement with patrons without requiring physical access to the library. In the future, as we look towards recovery from the pandemic, it will be used to help encourage patrons back to the library.

2.2 Events and Programmes for Adults and Children at the Library

Ongoing COVID Level 2 restrictions followed by the new traffic light system continued to restrict our ability to deliver our regular programmes and outreach, with many external organisations and venues requiring double COVID-19 vaccination/vaccine passes. A series of library programmes in Franz Josef and Fox Glacier was delivered but attendance was lower than expected. The Digital Discovery Librarian has delivered several successful

events online and continues to meet with volunteers working on digital projects, over zoom. NZLPP funding has enabled us to purchase equipment to support the delivery of online programmes. Over 75 children's activity packs were produced and handed out over the holidays, replacing our usual holiday activity sessions in the library.

2.3 Funding from the Ministry of Heritage and Culture – Innovation Fund

The library and museum teams collaborated and presented, at the Te Urungi: Innovating Aotearoa event, a proposal for seed-funding of \$20,000.00 for the Pakiwaitara Project. Whilst we were successful, the seed-funding has had to be returned to the Ministry. Council has changed the proposed direction of the Pakiwaitara project, and it was no longer possible to meet the criteria for the funding.

2.4 New Zealand Libraries Partnership Programme

An additional \$10,000.00 grant has been awarded to help purchase additional digital content and digital resources to support our community needs, including e-books, e-audiobooks, and video recording equipment.

2.5 Staff Training and Development

Community Engagement Librarian, Rauhine Coakley, was awarded the Helen Schwartz Scholarship from the National Library. The scholarship provides funding for librarians working in a public library serving one of NZ's smaller communities or Māori and Pacific communities, to undertake a residency at the National Library of New Zealand.

Three librarians presented short talks or workshops online at the LIANZA 2021 virtual conference. This was a fantastic opportunity for them to share some of the innovative work they have been doing here in Westland and to learn from other librarians across the country.

Unfortunately, 2 skilled and valued staff have left the library and the remaining staff have been focused on maintaining basic core services and adjusting service delivery to the new COVID-19 traffic light settings. The library will remain short-staffed for an extended period as the Christmas and summer holiday periods are challenging times to recruit.

2.6 Impact of COVID Lockdown – library response

Library staff are continuing to deliver quality services but the rapidly changing COVID environment and guidelines from central government have kept us focused on adapting and maintaining our core services. It has been challenging to provide for the literacy and wellbeing needs of our whole community. We have worked hard to develop alternative ways to deliver our services and to enable continued access to services for those that are more hesitant to enter public spaces at this stage of the pandemic. Restrictions and hesitancy to use public spaces in the library are likely to increase as the number of community cases increases and we have plans in place to ensure core services can be maintained for as long as possible. Several staff are required to safely open the library to the public and if the number of staff available for work is less, it is likely that we will have to reduce hours or move to contactless service delivery for a brief period.

In addition to the improvement in our 24/7 digital services, we are beginning to offer alternatives to face-to-face programmes and events and expect this to continue to develop in the New Year. A new range of contactless services will be rolled out in the New

Year. Planning for the eventuality that it is safe to encourage people back into library spaces has begun.

3. RECOMMENDATION

- A) That the Westland District Library Current Projects Update Report dated 28 February 2022 be received.

Natasha Morris
Library Manager

Report



DATE: 7 March 2022
TO: Community Development Committee
FROM: Community Development Advisor

CURRENT PROJECTS UPDATE REPORT – COMMUNITY SERVICES

1 SUMMARY

- 1.1** The purpose of this report is to update the Committee on the status of current projects being undertaken by the Community Services Team.
- 1.2** Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in May 2018, which are set out in the Long Term Plan 2018-28. Refer page 2 of the agenda.
- 1.3** This report concludes by recommending that the Committee receive the Community Development Advisor’s report dated Monday the 20th of October 2021.

2 CURRENT PROJECTS

2.1 Township Development Funding

All community groups have signed 2020-2022 Funding Agreements with funding received. The Township Development funding continues to give our small townships some autonomy in the development of their communities.

2.2 Discretionary Fund – Community Public Toilets

The five communities that receive the Community Public Toilet Grant have been informed that this will be administered by Sarah Brown, Community Development Advisor. Inspections and any maintenance issues that may arise will be dealt with by Mark Dixon and Darcy Lucas.

To streamline processing the five Communities have been contacted individually and updated regarding Public Toilets Grant Budgets, accountability and timelines.

2.3 Westland Creative Communities Scheme

Westland District Council supports the wellbeing of Westland Communities by encouraging arts and culture through the Creative Communities funding scheme.

Westland District Council have received \$10,167.00 for Round 2 2021-2022 funding.

We have also received a Delta Top Up \$5,184.38. The next Creative Communities Funding will be advertised with applications opening 1 March 2022 and closing 4 April 2022. The

Westland Creative Communities Committee will meet via zoom to allocate funding Tuesday 12 April 2022.

Creative Communities Fund have circulated a new Application Guideline to assist communities to present more robust applications. It is hoped to encourage more diversity in applications that can include exhibitions, workshops, festivals featuring local artists, rehearsal and performances, seminars for local artist development, public artwork include but are not limited to:

Printmaking, writing, dancing, community choirs, hip-hop groups, poetry performances, film, theatre, weaving, pottery, carving, public art, rarangi, tukutuku, whakairo or kowhaiwhai, creation of community film, Artist residencies involving local artists and communities, street art, mural creation, music, and more.

2.4 Westland Sport NZ Rural Travel Fund

Westland District Council supports children and young people in Junior Teams to participate in sport and competition through the distribution of the Sport NZ Rural Travel Fund. This funding was allocated in September and accountability forms are now coming in from clubs and organisations.

2.5 Waitangi Day Funding

Westland District Council applied to the Waitangi Day Commemoration Fund 2022 and obtained a grant of \$8,000 to commemorate Waitangi Day at the Te Tauraka Waka a Māui Marae in Mahitahi (Bruce Bay) on Sunday 6th February 2022. Working together, Westland District Council and Poutini Ngāi Tahu (Te Rūnaka o Makaawhio and Te Rūnanga o Ngāti Waewae) wanted to provide an experience and opportunity for Westlanders to learn about New Zealand's bi-cultural history and participate in this commemoration.

Covid-19 restrictions and a weather event conspired and the event was postponed. Following discussions with Belinda Chainey, Senior Advisor, Ministry of Culture and Heritage. Culture and Heritage agreed to provide a variation to this funding for Westland to commemorate Waitangi Day on an alternate day of significance. This is scheduled for 21 May 2022 - the anniversary of the Deed of Purchase.

2.6 Mayoral Taskforce For Jobs

The Westland Mayors Taskforce for Jobs have to date supported 50 employment opportunities within the District within the 2021/22 Fiscal. This brings the total supported employment opportunities to 167 since the programme commenced in September 2020. A total of \$445,000.00 has been allocated this fiscal with another 13 positions awaiting approval. All positions are proving successful and the MTFJ continue to work in partnership with the Ministry of Social Development and Development West Coast to ensure employers and employees are sufficiently supported.

Access to housing continues to prove difficult within the Westland Region, this makes it difficult for employers to secure skilled staff from other regions for the purpose of hard to fill positions.

The Westland MTFJ have decided to pause the Youth Employability Programme (YEP) for the remainder of the fiscal. This follows Christine Barton's resignation in January 2022. The programme requires an experienced facilitator who has undertaken the YEP training and unfortunately the MTFJ do not have any candidates to fulfil the position at this time.

Omicron has had a major impact on the Westland MTFJ plans to hold Inspire to Aspire 2022 which was to be held on the 16th of February. This event has been postponed to October 2022 when we hope to have a clearer picture of the Pandemic trajectory. Over 50 exhibitors have committed to this event.

The Westland MTFJ is now focussing on support for small to medium enterprises and essential businesses as we enter in to navigating omicron and the red alert setting.

3. RECOMMENDATION

- A. That the Current Projects Update Report from the Community Development Advisor dated 7 March 2022 be received.

Sarah Brown
Community Development Advisor