



WALKING AND CYCLING SUBCOMMITTEE MINUTES

MINUTES OF THE CYCLING AND WALKING SUBCOMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY, 19 OCTOBER 2021 COMMENCING AT 3.00PM

The Subcommittee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

1. WELCOME FROM THE CHAIR

The Chair welcomed the members of the Subcommittee and those members of the public watching via livestream.

2. SUBCOMMITTEE MEMBER INTRODUCTIONS

The Subcommittee Members and Westland District Council Staff introduced themselves to the group.

3. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Davidson	
Members	Kw Madgwick	
	Kw Tumahai (via Zoom)	
	Cr Haddock, Grey District Council (via Zoom)	T. Brownlee, Trustpower
	J. Gurden, Trail Manager, West Coast Wilderness Trail (via Zoom at 3.25pm)	O. Kilgour, Operations Manager, Department Of Conservation
	I. Perkins, Regional Field Advisor West Coast, Walking Access NZ	
Also in attendance:	T. Thrupp, Department of Conservation	J. Strange, Stantec

NGĀ WHAKAPAAHA APOLOGIES

- His Worship the Mayor
- J. Wood, Chair, West Coast Wilderness Trail
- L. Anderson, President, Westland Mountain Bike Club

Cr Haddock joined the meeting via zoom at 3.02pm.

P. Morris, Chief Executive, Grey District Council's apology was received via email.

ABSENT

- Kw Tumahai

Moved T. Brownlee, seconded Cr Davidson and **Resolved** that the apologies from His Worship the Mayor, J. Wood and L. Anderson be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; S. Baxendale, Group Manager District Assets; L. Crichton, Group Manager: Corporate Services; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; M. Smith, Committee Secretary.

4. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

5. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

6. ADOPTION OF TERMS OF REFERENCE

The Chief Executive (CE) spoke to this item. The Cycling and Walking Subcommittee Terms of Reference (TOR) were adopted at the Capital Projects and Tenders Committee Meeting dated the 3 August 2021 and have been circulated to the Subcommittee as part of this agenda to be endorsed.

Moved I. Perkins, seconded T. Brownlee and **Resolved** that the Cycling and Walking Subcommittee Terms of Reference adopted on 3 August 2021 be received and accepted with the following administrative amendments:

- **The Purpose, shorten to:** The purpose of the Cycling & Walking Subcommittee is to oversee the Governance of the West Coast Wilderness Trail and guide future strategy in decision making in regards to cycling and walking.
- **Responsibility:** The last bullet point (Assist with bridging project barriers outside the influence of staff) be relocated to follow the first set of bullet points (after Supporting Funding applications as applicable).
- **Delegations to the Committee:** Update the bullet points to the correct verb after the Cycling & Walking Subcommittee shall have delegated authority to.
- **Relationships with Other Parties:** additional wording added to sentence.
 - Change from** - The Chairperson may request the Chief Executive, staff in attendance, and all other parties other than Council Representatives to leave the meeting for the duration of the discussion.
 - Change to** - The Chairperson may request the Chief Executive, staff in attendance, and all other parties other than Council Representatives to leave the meeting for the duration of the discussion concerning a member of staff.
- **Relationships with Other Parties cont.** additional wording added to sentence.
 - Change from** - Whilst they do not form part of the membership of the Subcommittee that will be consulted on any aspect of the committee's work that they will be impacted on.
 - Change to** - Whilst they do not form part of the membership of the Subcommittee, they will be consulted on any relevant aspect of the Subcommittee work.
- **Relationships with Other Parties:** spelling correction of were to where.

7. ACTION LIST

The Group Manager: District Assets spoke to the Action List and provided the following updates:

- **Milltown Weir Crossing**
Site visit completed, design under evaluation. Has been placed on hold while exploring alternative route options.
- **Mahinapua Historic Bridge – Highway Crossing**
Site visit in March and Stantec commissioned to complete a new design incorporating the hazard management. Stantec provided a draft review at the July 2021 meeting.
- **WCWT Trail exiting onto state highway 6**
Further hazard assessments to be completed as part of a larger safety audit for the trail and will be undertaken over the next couple of months.
- **Trail Safety Audit**
To be completed as part of the larger safety audit for the trail and will be undertaken over the next couple of months.

Kw Madgwick queried, for future planning, whether there was an opportunity at the Mahinapua Bridge to include a Pouwhenua due to Mahinapua Creek having huge significance to Poutini Ngai Tahu. Could be tied in with the Pounamu Pathway. The CE agreed this was a great suggestion and could look to incorporate this at other potential locations. Costs and funding would need to be investigated. The CE to liaise with Kw Madgwick.

Moved I. Perkins, seconded Cr Davidson and **Resolved** that the updated Action List from the Group Manager: District Assets be received.

8. NGĀ TĀPAETANGA PRESENTATIONS

- **Walking Access NZ**

Inger Perkins, Regional Field Advisor – West Coast, New Zealand Walking Access Commission spoke to this presentation. The topics covered were:

- New Zealand Walking Access Commission Purpose.
- Function of the Commission.
- What is the Commission?
- What does the Commission do?
- What does the Regional Field Advisor do?
- Aspirations.

J. Gurden joined the meeting via zoom at 3.25pm.

Moved Cr Davidson, seconded T. Brownlee and **Resolved** that the Walking Access NZ presentation from Inger Perkins, Regional Field Advisor West Coast at the New Zealand Walking Access Commission be received.

- **Westland MTB Club**

Liam Anderson, President for the Westland MTB Club was unable to attend the meeting, John Strange, a member of the Westland MTB Club, spoke to this item and provided a verbal presentation on his behalf speaking to the following topics:

- Access and clarity of access.
- Strong presence locally.
- Work closely and have developed a trusted relationship with DOC.
- Mountain Bike Park in the Blue Spur forest.

- Trail construction and linking of trails.
- Trail clearing and drainage.
- Benefits in linking all types of track usage and maintenance.

Moved Cr Davidson, seconded I. Perkins and **Resolved** that the Westland MTB Club verbal presentation from John Strange, Member at the Westland MTB Club be received.

- **Loopline Road Diversion**

Tim Brownlee, Technical Team Leader, Trustpower spoke to this presentation and also updated the subcommittee on the Dillmans Duffers Reservoir. The topics covered were:

- Dillmans Duffers Reservoir
 - New name for Trustpower from February 2022, Manawa Energy
 - Introductions
 - Scheme Overview
 - Dam Safety Upgrades, Seismic Strengthening
 - Loopline Dam Upgrade – Overview
 - Loopline, Concept Design Footprint
 - Work Underway, Technical Input
 - Next Steps – Consultation, External Parties
- Loopline Road Diversion – Trustpower Loopline Future Works
 - Work Zone
 - Work Zone – Alternate Route options
 - The intent is to start the work around October of 2022, with the diversion in place for approximately 3 months.

Action: The CE to liaise with T. Brownlee from Trustpower, J. Strange from Stantec and J. Gurden, Trail Manager from the West Coast Wilderness Trail Trust to validate the proposed diversion route.

Moved Cr Davidson, seconded I. Perkins and **Resolved** that the Loopline Road Diversion presentation from Tim Brownlee, Technical Team Leader at Trustpower be received.

9. REPORTS

- **WCWT Trail Manager Update**

Jackie Gurden, Trail Manager, West Coast Wilderness Trail (WCWT) spoke to this item and advised the purpose of the report is to update the Subcommittee on the ongoing management work regarding the WCWT. The topics covered were:

- MBIE MRG Funding
- Strategic Plan
- Marketing Plan
- Start/Finish Banners
- Enhancement Updates
- 7 Golden Gullies
- Event Development
- Commercial development, the trust to encourage more visitors to use the trail.
- Supporting event development.
- Grey Council: working closely with them to capitalise funding opportunities.
- Development West Coast: working together to update website and marketing.

Moved Cr Davidson, seconded T. Brownlee and **Resolved** that the WCWT Trail Manager Update from Jackie Gurden be received.

- **WCWT Quarterly Maintenance Update Report**

Melanie Anderson, Chief Executive Officer, Destination Westland spoke to this item and advised the purpose of the report is to provide an update to the Subcommittee on the West Coast Wilderness Trail maintenance being undertaken by Destination Westland. The areas of maintenance covered were:

- Signage
- Vegetation
- Cattle Stop
- Structural Damage (Bridges etc.)
- Bollards
- Storm Damage
- Safety and Maintenance
- Communication
- Forward Works

Moved Cr Davidson, seconded I. Perkins and **Resolved** that the WCWT Quarterly Maintenance Update Report from Melanie Anderson, Chief Executive Officer at Destination Westland be received.

- **Major Great Rides (MGR) Funding Applications**

The Group Manager: District Assets spoke to this item and advised the purpose of the report is to update the Subcommittee on MGR funding applications. WDC made 6 applications to this MGR Funding round and thanked all of those involved in the preparation of the applications. Notification was received today that only 2 applications could be presented during this application period, MGR have consolidated all 6 applications into 2 for this round of funding. Areas funding is requested for:

- Taramakau major maintenance
- Kaniere water race bridge
- Mahinapua viewing platform
- Infrastructure around shelters, toilets, stands and signage
- Safety enhancements
- Mahinapua boardwalk and bridges

The closing date for applications was the 30 September 2021, now a 12 week wait to see if the applications were successful. Once a reply has been received an update will be presented to the Subcommittee.

Moved Cr Davidson, seconded T. Brownlee and **Resolved** that the Major Great Rides (MGR) Funding Applications verbal update from the Group Manager: District Assets be received.

10. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Davidson, seconded O. Kilgour and **Resolved** that the Cycling and Walking Subcommittee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.04pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the

Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Arahura/Milltown Road alternative route	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a))
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Cr Davidson, seconded T. Brownlee and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.30pm

**DATE OF NEXT CYCLING AND WALKING SUBCOMMITTEE MEETING TO BE CONFIRMED FOR 2022
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 4.30PM

Confirmed by:

Cr Paul Davidson
Chair

Date: 3 March 2022