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LGOIMA

When releasing responses to previous LGOIMA requests, names and contact details of individual requestors will be withheld to protect their privacy.

Information requested by the media, lobby groups, public sector organisations and MPs will always be published, while information specific to an individual or their property will not generally be published.

Request from:	Lee Scanlon – The News
Information requested:	Information regarding Council annual remuneration
Response by:	Simon Bastion, Chief Executive

04 October 2022

Lee Scanlon
The News

Via Email: lee@westportnews.co.nz

Dear Lee

Official information request for information regarding Council annual remuneration

I refer to your official information request dated 08 September 2022 for information regarding Council annual remuneration.

As discussed previously, we would like you to acknowledge in your report that these figures are not confirmed. The figures will be confirmed in the Annual Report at the end of November 2022.

You have asked for the following information:

- 1. The remuneration of your Council's Mayor/Chair for 2021-2022 (30 June 2021 – 01 July 2022)?**

\$82,769.00

- 2. All ratepayer-funded expenses which are not part of the remuneration package for your mayor/chair for 2021/22 including: travel, vehicle, fuel, accommodation, food/beverages, conference fees, phone, membership fees (e.g. Koru Club. Please list individual items/events separately so it is clear where costs have been incurred?**

Mayor Expenses						
Expense	Date	Travel	Accommodation	Food	Conference fees	Membership
LGNZ conference	13-17 July 2021		\$953.00	\$463.00		
Wellington	30-31 July 2021	\$84.00				
Zone 5 & 6	14-15 October 2021	\$26.00	\$586.00		\$102.00	
Wellington	20 November 2021	\$451.00				
Wellington	15 December 2021	\$335.00				
Wellington	17-19 January 2022	\$304.00				
Rural and Provincial	1 March 2022					
Mayor task force for jobs	Annual					\$696.00
Totals		\$1,201.00	\$2,073.00	\$463.00	\$102.00	\$696.00

3. The remuneration package for your Council's Chief Executive for 2021/22 (components separately listed please)?

Salary \$245,313.00

Kiwisaver \$7,359.00

4. All ratepayer-funded expenses, which are not part of the remuneration package, for your council's chief executive for 2021/22 including: travel, vehicle, fuel, accommodation, food/beverages, conference fees, phone, membership fees (e.g. Koru Club. Please list individual items/events separately so it is clear where costs have been incurred?)

CE Expenses							
Trip	Date	Travel	Accommodation	Food	Conference fees	Membership	Vehicle
Buller DC meeting	Jul-21			\$39.39			
Zone 5 & 6	14/15 Oct 21	\$13.00	\$604.00		\$102.00		
Meeting Hokitika	3-Dec-21			\$140.00			
LGNZ Conference	13/17 July 21		\$887.00	\$166.00			
Wellington	17/19 Jan 22	\$443.00	\$347.00	\$18.00			
Wellington	15/17 Jun 22	\$396.00	\$595.00	\$11.00			
Rural and Provincial	Mar-22		\$533.00				
Christchurch Meeting	31-May-22	\$14.00					
	26-Jun-22						\$386.00
Total		\$866.00	\$2,966.00	\$375.00	\$102.00		\$386.00

5. The current remuneration package for your Council's Chief Executive (components separately listed please? If it has changed since 30 June 2022?)

Salary \$251,446.00

Kiwisaver \$7,543.00

6. Does your Mayor/Chair and or Chief Executive have a Council credit card? If so, what rules apply to its use?

No.

7. What was the number of FTE staff employed by your Council at 30 June 2022?

59.34 FTE

8. What were your Council's total staff costs for the year ended 30 June 2022?

\$5,408,951.00

9. What percentage did staff costs compromise of your Council's operating spending?

17.44%.

10. What was the average cost per FTE employee?

\$84,515.00

11. How many staff were employed in each salary band?

Council employee remuneration by band	2022
Annual remuneration by band for employees as at 30 June:	
< \$60,000	17
\$60,000 - \$79,999	18
\$80,000 - \$99,999	14
\$100,000 - \$119,999	8
\$120,000 - \$179,999	6
\$180,000 - \$259,999	1
Total employees	64

12. Please supply your Council's legal expenses for 2021/22 and what the expenses related to?

\$212,375.00

Collective bargaining	\$6,565.00
Council confidential matters	\$48,315.00
Building Consent matters	\$26,680.00
Dog infringements	\$391.00
Resource Consent matters	\$56,657.00
Lease renewals	\$10,962.00
Land registry	\$290.00
Easements an asset transfers	\$21,477.00
Legal proceedings related to debt	\$30,477.00
Legal document review	\$10,561.00

13. How much did the legal expenses comprise of your Council's operating expenses – 0.68%

(and what was that operating cost)? – Operating Cost (UNCONFIRMED) \$31,009,788.00

14. What was the average cost per rateable property of your Council's legal bills?

\$32.31

15. How much did your Council pay for professional public relations/communications advice in 2021/22 (including any expenses for consultants)?

None.

16. To whom was this advice provided – councillors, staff, or both – and in what form (e.g. written report, workshop)?

None.

17. How much has your council paid for professional public relations/communications advice since 30 June 2022?

None.

18. To whom was this advice provided – councillors, staff, or both – and in what form (e.g. written report, workshop)?

N/A.

There is no charge in supplying this information to you.

Council has adopted a Proactive Release Policy and accordingly may publish LGOIMA responses on the Council Website at <https://www.westlanddc.govt.nz/lgoima-responses>.

The collection and use of personal information by the Westland District Council is regulated by the Privacy Act 2020. Westland District Council's Privacy Statement is available on our website [here](#)

If you wish to discuss this decision with us, please feel free to contact Mary-anne Bell, Senior Administration Officer at LGOIMA@westlanddc.govt.nz, 03 756 9091.

Sincerely,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Simon Bastion | Chief Executive

SB/MB