



AGENDA

RĀRANGI TAKE

NOTICE OF AN ORDINARY MEETING OF

COUNCIL

to be held on **28 April 2022** commencing at **1.00pm** via Zoom

Chairperson: His Worship the Mayor

Members: Cr Carruthers (Deputy)

Cr Hart

Cr Keogan

Cr Neale

Kw Madgwick

Cr Davidson

Cr Hartshorne

Cr Martin

Kw Tumahai



In accordance with clause 25B of Schedule 7 of the Local Government Act 2002, members may attend the meeting by audio or audio-visual link.

Council Vision:

We work with the people of Westland to grow and protect our communities, our economy and our unique natural environment.

Purpose:

The Council is required to give effect to the purpose of local government as prescribed by section 10 of the Local Government Act 2002. That purpose is:

- (a) To enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) To promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

1. KARAKIA TĪMATANGA OPENING KARAKIA

2. NGĀ WHAKAPAAHA APOLOGIES

3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Group Manager: Corporate Services (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

4. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
 - (a) the local authority by resolution so decides, and
 - (b) the presiding member explains at the meeting at a time when it is open to the public, -
 - (i) the reason why the item is not on the agenda; and
 - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
 - (a) that item may be discussed at the meeting if –

- (i) that item is a minor matter relating to the general business of the local authority; and
- (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

5. **NGĀ MENETI O TE HUI KAUNIHERA** **MINUTES OF MEETINGS**

Minutes circulated separately via Microsoft Teams.

- Ordinary Council Meeting Minutes - 24th March 2022
Proposed Amendment to Resolution regarding the Three Mile Reserve.

6. **ACTION LIST**

Chief Executive Simon Bastion to speak to the action list.

Pages 5-11

7. **NGĀ TĀPAETANGA** **PRESENTATIONS**

- **3 Waters Reform – Update to Council**
Chief Executive Simon Bastion to speak to this presentation

8. **PŪRONGO KAIMAHI** **STAFF REPORTS**

- **6 Monthly Transportation Report** Pages 12-15
Transportation Manager Karl Jackson to speak to this report.
- **Completion of Revell Street Trial** Pages 16-17
Planning Manager Fiona Scadden to speak to this report.
- **Financial Performance: March 2022** Pages 18-33
Finance Manager Lynley Truman to speak to this report.
- **Annual Local Government NZ (LGNZ) Membership Subscription** Pages 34-58
Chief Executive Simon Bastion to speak to this report.

9. **ADMINISTRATIVE RESOLUTION:**

Council is required to confirm its Seal being affixed to the following document:

- Consent pursuant to Part VIII Public Works Act 1981 for Grant Gibb's Road Legalisation.

10. **KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI** **RESOLUTION TO GO INTO PUBLIC EXCLUDED**

(to consider and adopt confidential items)

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

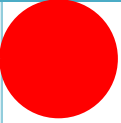

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 24 March 2022	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2.	Heaney and Partners – Scenic Circle, Franz Josef/Waiau	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)



This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:


Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons. Section 7(2)(a)
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. Schedule 7(2)(b)
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). Schedule 7(2)(i)
2	Maintain Legal professional privilege. Section 7(2)(g)



**DATE OF NEXT ORDINARY COUNCIL MEETING –26 MAY 2022
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**








28.04.22 - Council Meeting - Action List







Item No.	Date of Meeting	COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
1	28.06.18		Kaniere School Students – Cycle trail 1. Crossing Progress 2. Crossing Placement 3. Site Visit (3 Actions merged 26.11.20 and updated)	Council staff to get back to the Kaniere School Students regarding the proposal.	April 22	GMDA, Transportation Manager & CE	<p>The site for the crossing has been revised based on a site visit by Mayor, CE & GMDA.</p> <p>As part of the works planned at the crossing, additional footpaths are to be created and the road is to be realigned and changed to a T-intersection.</p> <p>Contractor started works in February for intersection and reserve parking areas. Westland District Council (WDC) to liaise with the school re an official opening in 2022.</p> <p>Progress made, but unfortunately due to Covid-19 affecting kerbing & channeling crew, finish date has been pushed out past March 2022.</p>
2	10.12.20		Speed Limit Register Review – Stage 2	<p>Review of the speed limits on the below roads/areas:</p> <ul style="list-style-type: none"> • Kokatahi/Kowhitirangi Area • Old Christchurch Road • Kaniere Road • Lake Kaniere Road and surrounding areas (Hans Bay, Sunny Bight, Lake Kaniere) 	2021	GMDA, Transportation Manager & CE	<p>This item is on hold awaiting Waka Kotahi NZ Transport Agency speed limit review.</p> <p>A review was presented to Council on the 30th September 2021. Stage 2 is to be reviewed and presented to Council in February 2022 to begin public consultation with the intended implementation scheduled for April/May. This is in line with Waka Kotahi’s review period.</p> <p>Waka Kotahi has advised okay to start having conversations and consulting with the public in the lead-up to rule changes being finalized toward mid-2022. Changes should not be made until new rules set.</p>


Item No.	Date of Meeting	COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
							<p>Council resolved in February to request feedback on other roads within WDC that wish the speed limits reviewed.</p> <p>This process has been deferred to after Annual Plan consultation.</p>
3	10.12.20		Ross Chinese Gardens – Flooding issues	Update to Council on progress	Feb 2021	CE	<p>Lake level management – a meeting has been held, an engineering design will be completed, and an application for a resource consent has been submitted to the West Coast Regional Council.</p> <p>Lake Level Project – onsite meeting with Department of Conservation was held. The engineering design will be completed and application for resource consent will be submitted to the West Coast Regional Council, with an endeavour to have this completed through the summer period.</p> <p>WDC resource consent application completed and approved. WDC staff working with the community group to complete the diversion.</p>
4	24.06.21		Revell Street Trial – Stage 2	<p>The following items were agreed upon:</p> <p>A) The concept for Revell Street be workshopped with Councillors within a three-week period, incorporating a breakdown of costings to date being provided to Councillors.</p> <p>B) The repainting of the traffic lines, traffic</p>		CE/Planning Manager	<p>Revell Street trial has one month to go for assessment. Full report to be tabled at the March Council meeting to determine next steps.</p> <p>Revell Street trial update report discussed at meeting today. Council agreed for staff to conduct an engagement process with businesses impacted on Revell Street and gain feedback on current format as a one-way system with a report back to April Council meeting.</p>

Item No.	Date of Meeting	COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
				<p>calming mechanisms and pedestrian crossing work to be paused and deferred to the workshop for discussion.</p> <p>C) The seating areas and elevated platforms (decking structure) be progressed with urgency.</p> <p>D) That staff conduct an engagement process with the businesses impacted on Revell Street regarding feedback on the current format as a one-way system, and report back to council</p>			
5	26.08.21		Investigate costs to bring the WDC HQ & Pakiwaitara buildings up to 100% National Building standards	CE to discuss with Group Manager: District Assets	In progress	CE & GMDA	<p>Following preliminary structural surveys conducted by Simco, Josephs and Associates have been commissioned to arrange for the production of outline architectural drawings which will lead to the development of accurate costings.</p> <p>Council has requested a review of the strategic direction for both Council HQ & Pakiwaitara buildings to ensure the best-case scenario if progressed. CE expectations is that the options review will be presented back to council in the future as an options report.</p> <p>Concept plans shared and viewed at Council Workshop 29/3/22. Hoping to bring an update for council consideration in May.</p>

Item No.	Date of Meeting	COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
6	26.08.21		Pakiwaitara Building Business Case Timeline	Business case and scope of work to be brought to Council after the structural elements of the work have been identified, costed and timelines finalized.	In progress	CE	As above. Concept plans shared and viewed at Council Workshop 29/3/22.
7	30.09.21		Road Maintenance Action Updates:	<ol style="list-style-type: none"> 1. Write to Waka Kotahi requesting that the 50km speeds north and south be extended to the existing 80km sign north and the south side of the Hokitika Bridge. 2. Install visible signage at Kaniere-Kowhitirangi Corner indicating 50km speed area and 30km for Camp and St Albans Street. 3. Change Railway Terrace, Hokitika to a one-way entrance from Weld Street with angle parking on both sides. 4. Change Hamilton Street, Hokitika to angle parking on both sides. 5. Pave the footpath area around Mitre 10 Hokitika with the recently approved stamped concrete surface to test its suitability for other parts of the CBD. 	Oct 2021	CE & Transportation Manager	<p>A parking presentation was delivered to Council on the 25th November.</p> <p>A report in regard to changing Railway Terrace was presented at the Council meeting in November and a resolution passed.</p> <p>We have tabled the speed limit review with Waka Kotahi previously and will continue to follow up current status.</p> <p>The footpath program of works and current status update was provided to the Capital Projects & Tenders Committee.</p> <p>Footpaths in Haast, Franz Josef and Whataroa have been patch repaired and works are well underway in Park Street, Hokitika with Mitre 10 footpath set to follow Park Street.</p> <p>Full update on Transportation activities will be provided at the April Council meeting.</p>

Item No.	Date of Meeting	COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
8	24.03.22		3 Waters Reform	Deputy Mayor Carruthers, Cr Martin & Scott Baxendale, Group Manager District Assets meeting with the Minister of Local Government.	April Council Meeting	GMDA	3 Waters Reform update presentation to Council in April meeting.
9	24.03.22		Energy Centre	Funding received for a concept feasibility study of an Energy Centre	April Council Meeting	CE	Contracted Brian Anderson to complete the study.
10	24.03.22		Cass Square Playground and Whataroa Playground	Timeline for installation at Cass Square and playground equipment ordered for installation at Whataroa.	April Council Meeting	CE	Focus on optimising funding opportunities. Application to Lotteries due in July.
11	24.03.22		Racecourse Development Submission Bid	Council to be made aware of the outcome of the bid by end of April 2022	April Council Meeting	CE	No update as the Infrastructure Acceleration Fund decision is still pending
12	24.03.22		Mayoral Taskforce Funding	Awaiting to hear about funding for next financial year	Complete	CE	MTFJ has approved additional funding for 22/23 year – actual value and terms still not available.
13	24.03.22		Beach Access Ramps	CE to forward link to Councilors as to what Beach Access Ramps will look like.	April Council Meeting	CE	CE Simon Bastion to forward link from Westlock.
14	24.03.22		Staff Positions	That a dossier of all senior positions that are now in Council be created with a brief outline of each role in hard copy form and on the website.	May Council Meeting	People & Capability Manager	Work in progress.

Item No.	Date of Meeting	COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
15	24.03.22		CDEM Agreement for Adoption	Council endorse the West Coast Civil Defence Partnership Agreement by signing the document	Complete	CE	Agreement endorsed by council. To be confirmed at the next joint committee.
16	24.03.22		Franz Josef Protection Works ToR Governance Group	1. The Franz Josef/Waiiau Rating District Joint Committee Agreement is adopted and signed by the Mayor 2. Council appoint the Mayor and two elected South Westland Councillors to the Joint Committee	Completed	CE	ToR endorsed at April Council meeting.
17	24.03.22		Poppy Plaque Seat	Installation of the Park Bench at Cass Square with a small plaque attached	Completed	GMDA	Seat installed.
18	24.03.22		Gambling Policy	Council staff undertake social impact assessment and bring a report back to Council.	May Council Meeting	GMPCRS	New impact assessment to be commissioned.
19	24.03.22		Beautification of Marks Road - \$10k	That \$10k from the Reserves Development Fund has been released to the Haast Community	Completed	CE	Community advised.
20	24.03.22		Welcoming Communities	Council confirm and endorse an Expression of Interest from WDC be submitted to MBIE to join the Welcoming Communities Programme	April Council Meeting	CE	CE Simon Bastion to confirm that endorsement has been submitted to MBIE.

Item No.	Date of Meeting	COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
21	24.03.22		Three Mile Hall Funds	Council release the funds to the Three Mile Hall Committee of up to \$3000 for Phase 1 of the Three Mile History Project.	Completed	CE	CE Simon Bastion to confirm funds have been released / provide an update. Error in report – confirmed that the figure should have been \$30,000. Councillors have endorsed the change in amount via email.

Report to Council



DATE: 28 April 2022
TO: Mayor and Councillors
FROM: Transportation Manager

6 MONTHLY TRANSPORTATION REPORT

1. Summary

- 1.1. The purpose of this report is to provide a 6 month update for Council on matters of significance within the transportation area of Council.
- 1.2. This issue arises from the need to provide Council with information on current and planned works within the Westland District to enable Councillors to provide constituents with works being undertaken.
- 1.3. Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in June 2021, which are set out in the Long Term Plan 2021 - 31. Refer page 2 of the agenda.
- 1.4. This report concludes by recommending that Council receives the report.

2. Background

- 2.1. The reason the report has come before the Council is due to the need for regular updates to ensure that Councillors are kept updated on current transport works and ongoing changes/challenges/issues within the land transport sector.

3. Current Situation

- 3.1. The current situation or work planned or underway is as follows:

6 monthly Forward Works Programme

- Identification and confirmation of 2022/23 Reseal Sites
- Winter Maintenance (Ice patrolling & Heavy Vegetation mowing)
- General Bridge Maintenance
- 2022/23 Footpath Maintenance and Renewals
- 2022/23 Pre-Seal Repairs and Heavy Maintenance (e.g., shoulder stripping and dig out repair works) for confirmed 2022/23 reseal sites

Current Works

- Completion of Kaniere Bridge intersection works and cycle crossing activation.
- 2021/22 Footpath Maintenance & Renewals program. Footpaths in Haast, Franz Josef and Whataroa have been patch repaired and works are well underway in Park Street, Hokitika with Mitre 10 footpath set to follow Park Street.
- Maintenance metalling of unsealed roads (where required)
- Completion of repair works from the February storm event (approximately \$170,000 in repair works).
- Preparation works for asset revaluations in July (asset database updating and confirmation of unit rates etc.)
- Cauldron Creek Bridge replacement.

Planned Activities

- **WHS School crossing tender and installation.** This project is currently waiting on confirmation of funding approval from Waka Kotahi as this project is being promoted ahead of an already approved guardrail installation on Hau Hau Road. The advice to date from Waka Kotahi is that we wait until changes around schools are adopted in May as there may be opportunities for other funding for these activities. Once changes are confirmed staff will be able to apply for approval to swap the Guardrail project for the school crossing. Under the present rules Guardrail works score higher priority than school crossings so there is a greater risk of the funding change being declined as it does not align sufficiently with Road to Zero initiatives.
- **Partnering workshop with Westroads.** This is an important aspect of the new maintenance contract and the purpose of the partnering workshop is to identify ways to improve and maintain a good working relationship with shared goals between the Council, Westroads and the subcontractors involved in the maintenance contract. It has been challenging to date to organise an event of this size as it is important that it is carried out in person rather than remotely in order to achieve the best outcome for all involved.

Risks and/or Challenges and Key Issues

- Covid is continuing to be both a risk and challenge for the delivery of any and all aspects of the maintenance and renewals projects. As already experienced at Kaniere Bridge and Park Street, Covid infections can have a significant impact on contractors' ability to deliver within agreed timeframes.
- Inflation and Oil prices have played a reasonable role in the delivery of the annual reseal program. Reduced approved funding and increases in oil prices have meant that only approximately 3% of the sealed network has been resurfaced this season. The annual target is 6%. Even with an increased budget in 2022/23 the program itself is unlikely to achieve the 6% target simply because oil prices have pushed the price of bitumen too high. The ongoing effect of reduced reseals is that Staff and the Contractor will need to more closely monitor deterioration rates on the sealed networks due to seal ages being extended. This is of concern because it could have an effect on maintenance costs.

Legislative Changes

- The national rules and processes around speed limit changes are in the final stages of being approved for implementation sometime in May. Whilst most of the implications of these changes are already known it is the changes around schools that staff will be following more

closely as these may provide both opportunities and challenges as detailed earlier in this report.

- Rules around Temporary Traffic Management have been reviewed and a new draft code of practice for Temporary Traffic Management has been put out for industry consultation and feedback. Whilst this is not a mandatory code of practice Council (and all other RCA's) will be under significant pressure to adopt it as there is not a suitable alternative.

Work Safe will rely heavily on the new code of practice for any/all activities or incidents it investigates as will other agencies.

The main content from the original code of practice still stands however there is now a greater emphasis placed on the obligations of the PCBU and RCA's as well as those approving temporary traffic management plans. This has led to a greater level of training required within the industry for all involved in temporary traffic management.

There is also a greater emphasis placed on hazard elimination within the new code. This means the elimination of traffic from a road works site is the default preferred option. Staff are already seeing the effects of this with more recent TTMP's requesting full road closures for activities that previously were carried out under active traffic management.

The effect of these changes means the cost of temporary traffic management is increasing significantly. This will also create challenges for community groups and organisations that run events.

Contractor Performance

- Now 5 months in to the new Road Maintenance Contract and staff are seeing improvements in cost tracking and reporting. There are also a number of areas that Staff are actively working with the contractor to find ways to improve the service provided and achieve better cost effectiveness. This works in with the concept of open collaboration and partnering that forms a key component of the new contract.

Collaborative Works

- Presently staff from Buller, Grey and Westland are working on a collaborative improvement plan for the continued development/improvement of the Combined West Coast Transportation Activity Management Plan. This plan forms the basis for each National Land Transport Plan funding application and is a 3 year body of work that leads into each round of funding. The works being undertaken involve detailed data improvement plans, customer surveys, improvements to procurement procedures and identification/creation of indicative forward works programmes and levels of funding required to achieve differing levels of service.

4. Options

- 4.1. Option 1: To receive the report.
- 4.2. Option 2: Not to receive the report

5. Risk Analysis

- 5.1. Risk has been considered and no risks have been identified.

6. Health and Safety

6.1. Health and Safety has been considered and no items have been identified.

7. Significance and Engagement

7.1. The level of significance has been assessed as being Low

7.2. No public consultation is considered necessary.

8. Assessment of Options (including Financial Considerations)

8.1. Option 1 – Council receives the report presented by the Transportation Manager. The information provided provides an insight into current and future works within the Transportation portfolio of council.

8.2. Option 2 – not to receive the report. No net benefit to not receiving this report.

8.3. There are no financial implications to either options.

9. Preferred Option(s) and Reasons

9.1. The preferred option is Option 1 which is to receive the report to Council.

9.2. The reason that Option 1 has been identified as the preferred option is that this is simply a report that updates Council on matter related to the activities associated with transportation that Council administers or is involved with. There are no specific decisions or recommendations associated with this report.

10. Recommendation(s)

10.1. That the report be received.

Karl Jackson
Transportation Manager

Report to Council



DATE: 28th April 2022
TO: Mayor and Councillors
FROM: Planning Manager

Completion of Revell Street Trial

1. Summary

- 1.1. The purpose of this report is to consider whether the block of Revell Street between Weld Street and Hamilton Street should remain one way.
- 1.2. This issue arises from the one way trial of Revell Street being set to finish on April 30st 2022 as per Council resolution. The future of this block of Revell Street needs to be considered.
- 1.3. Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in June 2021, which are set out in the Long Term Plan 2021 - 31. Refer page 2 of the agenda.
- 1.4. This report concludes by recommending that Council accepts this report and approves that the current one way format at Revell Street is maintained.

2. Background

- 2.1. The reason the report has come before the Council is due to end of the Revell Street one way trial being reached as of 30th April 2022.
- 2.2. Council directed staff to engage with business owners regarding the one way trial.
- 2.3. Staff have undertaken engagement with the shop owners who were available on the block. The main questions being, are you happy with the current format and would you choose to keep the current format permanently.

3. Current Situation

- 3.1. The current situation is that the trial is due to end on 30th April 2022.
- 3.2. Positive feedback has been received regarding Revell Street's current format and with consistent pedestrian use observed and has served to make a point of interest.
- 3.3. Next steps now need to be considered to determine whether the one way road format continues in its current state or whether the street furniture is removed and the road returned to its previous two way format.

4. Options

- 4.1. Option 1: Retain Revell Street as a one way street between Weld Street and Hamilton Street in its current format.
- 4.2. Option 2: Return Revell Street between Weld Street and Hamilton Street to both directions and remove the current street furniture.

5. Risk Analysis

- 5.1. Risk has been considered and no risks have been identified.

6. Health and Safety

- 6.1. Health and Safety has been considered and the following items have been identified:
- 6.2. This block of Revell Street has long been considered too narrow for two way traffic. The one way trial was originally instigated largely due to traffic safety concerns.

7. Significance and Engagement

- 7.1. The level of significance has been assessed as being not significant but has had a high level of public interest.
- 7.2. Engagement with available shop owners on the relevant block has been undertaken.

8. Assessment of Options (including Financial Considerations)

- 8.1. Option 1 – Retain Revell Street as a one way street between Weld Street and Hamilton Street in its current format.
- 8.2. The following financial implications have been identified.
- 8.3. The works relating to retaining Revell Street in its current format has already been accounted for through existing budgets with no additional spend required other than any tweaks or improvements which may be considered necessary in future.
- 8.4. Option 2 – Return Revell Street between Weld Street and Hamilton Street to both directions and remove the current street furniture.
- 8.5. There would be a cost in removing street furniture off site and changing carpark lines. This would need to come out of the Hokitika Revitalisation Fund meaning less works able to be undertaken within the Town Centre.

9. Preferred Option(s) and Reasons

- 9.1. The preferred option is Option 1
- 9.2. The reason that Option 1 has been identified as the preferred option is that the option of retaining the current format has the highest amount of support from the businesses spoken to.

10. Recommendation(s)

- 10.1. That the report be received.
- 10.2. That Revell Street as a one way street between Weld Street and Hamilton Street is retained permanently in its current format.

Fiona Scadden
Planning Manager

Report to Council



DATE: 28 April 2022
TO: Mayor and Councillors
FROM: Finance Manager

FINANCIAL PERFORMANCE: MARCH 2022

1. Summary

- 1.1. The purpose of this report is to provide an indication of Councils financial performance for nine months to 31 March 2022.
- 1.2. This issue arises from a requirement for sound financial governance and stewardship with regards to the financial performance and sustainability of a local authority.
- 1.3. Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in June 2021, which are set out in the Long Term Plan 2021-31. Refer page 2 of the agenda.
- 1.4. This report concludes by recommending that Council receive the financial performance report to 31 March 2022.

2. Background

- 2.1. Council receives monthly financial reporting so that it has current knowledge of its financial performance and position against budgets. A more detailed performance report is presented to the Audit and Risk Committee on a quarterly basis which includes non-financial information against KPI's adopted through the Long Term Plan.
- 2.2. The Audit and Risk Committee received a report to the end of December 2021 and expressed concern about the number Activities for which Statement of Service and Performance Reports were not provided.

3. Current Situation

- 3.1. The financial performance report has had some changes made to the format and the actual data presented.
- 3.2. The information in the report is now of a more summarised nature, with only permanent variances over \$25,000 having comments. Temporary differences which are mainly budget

phasing are not commented on as these will either approximate budget by the end of the financial year, or become a permanent variance which will be noted.

3.3. With the inclusion of the sustainability report, it is not necessary to include such detail to Council in the financial report, as the key business indicators are included in the sustainability report. A number of these indicators make up part of the covenants required to be reported half-yearly to the Local Government Funding Agency.

3.4. The financial performance report to 31 March 2022 is attached as **Appendix 1** and contains the following elements;

- 3.4.1. Sustainability report
- 3.4.2. Statement of Comprehensive Revenue and Expense
- 3.4.3. Notes to the Statement of Comprehensive Revenue and Expense
- 3.4.4. Statement of Financial Position
- 3.4.5. Revenue and Expenditure Graphs
- 3.4.6. Debtors
- 3.4.7. Debt position
- 3.4.8. Capital Report

4. Options

4.1. Option 1: The Council receives the Financial Performance Report to 31 March 2022

4.2. Option 2: The Council does not receive the Financial Performance Report to 31 March 2022

5. Risk Analysis

5.1. Risk has been considered and no risks have been identified in receiving the report, however if Council did not receive the report, it could be perceived that there was a lack of financial stewardship leading to reputational risk and conduct risk.

6. Health and Safety

6.1. Health and Safety has been considered and no items have been identified.

7. Significance and Engagement

7.1. The level of significance has been assessed as being low as the report is for information purposes only.

7.2. No public consultation is considered necessary

8. Assessment of Options (including Financial Considerations)

8.1. Option 1: The Council receives the report. This report is to inform Council on the monthly financial position and to encourage financial stewardship.

8.2. There are no financial implications to this option.

8.3. Option 2: If the Council does not receive the report there will be no oversight of the financial position of Council or whether the costs of Council are being managed in line with budgets.

8.4. There are no financial implications to this option.

9. Preferred Option(s) and Reasons

9.1. The preferred option is Option 1

9.2. The reason that Option 1 has been identified as the preferred option is that the report is administrative in nature and to do nothing could create risks to council. Council would be carrying out its administrative stewardship in receiving the report.

10. Recommendation(s)

10.1 That the Financial Performance Report for 31 March 2022 be received.

Lynley Truman
Finance Manager

Appendix 1: Financial Performance to 31 March 2022

Appendix 1



Financial Performance

Year to 31 March 2022

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Sustainability Report

Total revenue	Total expenditure	Total surplus/(deficit)
\$29.80M	\$20.29M	\$9.51M
Is 23.58% more than the total budget of \$24.11M	Is 0.24% less than the total budget of \$20.34M	Against a budget of \$3.78M

SUSTAINABILITY

Rates to operating revenue **45.46%**

Rates Revenue	\$13.55M
Operating Revenue	\$29.80M

45.46% of operating revenue is derived from rates revenue. Rates revenue includes penalties, water supply by meter and is gross of remissions. Operating revenue excludes vested assets, and asset revaluation gains.

Balanced budget ratio **146.88%**

Operating revenue	\$29.80M
Operating expenditure	\$20.29M

Operating revenue should be equal or more than operating expenditure. Operating revenue excludes vested assets and asset revaluation gains. Operating expenditure includes depreciation and excludes landfill liability and loss on asset revaluations. Year to date revenue is 146.88% of operating expenditure.

Interest to rates revenue (LGFA Cov.) **2.89%**

Net interest and finance costs	\$0.39M
Rates Revenue	\$13.55M

2.89% of rates revenue is paid in interest. Our set limit is 25% of rates revenue. Net interest is interest paid less interest received. Rates revenue includes penalties, water supply by meter and gross of remissions.

Interest to operating revenue **1.32%**

Net Interest and finance costs	\$0.39M
Operating revenue	\$29.80M

1.32% of operating revenue is paid in interest. Our set limit is 10% of operating revenue. Net interest is interest paid less interest received.

Liquidity Risk (LGFA Cov.) **146%**

Gross debt	\$24.82M
Undrawn committed facilities	\$3.98M
Cash and cash equivalents	\$10.47M

The liquidity risk policy requires us to maintain a minimum ratio of 110% which is also an LGFA covenant. Council's current liquidity risk is 146%. Gross debt includes \$3m prefunding invested in term deposit.

Essential services ratio **130.28%**

Capital expenditure	\$6.17M
Depreciation	\$4.74M

Capital expenditure should be equal or more than depreciation for essential services. Year to date capex is 130.28% of depreciation. Essential Services are Water Supply, Wastewater, Stormwater, and Rooding.

Statement of Comprehensive Revenue and Expense

Statement of Comprehensive Revenue and Expense							
	Notes	Full Year Forecast (\$000)	Full Year Budget (\$000)	YTD Budget (\$000)	Actual YTD (\$000)	Variance YTD (\$000)	Var/Bud %
Revenue							
Rates	01	17,977	18,030	13,601	13,548	(54)	-0.39%
Grants and subsidies	02	14,654	10,750	8,535	12,439	3,903	45.73%
Interest Revenue	03	50	8	8	50	42	559.41%
Fees and Charges	04	2,043	1,801	1,356	1,597	242	17.83%
Other revenue	05	2,561	1,009	613	2,165	1,552	253.12%
Total operating revenue		37,284	31,598	24,113	29,799	5,686	23.58%
Expenditure							
Employee Benefit expenses	06	5,277	5,474	4,111	3,915	(196)	-4.78%
Finance Costs	07	982	904	365	442	77	21.22%
Depreciation	08	8,044	7,864	5,898	6,078	181	3.06%
Other expenses	09	12,701	12,811	9,964	9,854	(110)	-1.11%
Total operating expenditure		27,004	27,053	20,338	20,289	(49)	-0.24%
Operating Surplus/(Deficit)		10,280	4,545	3,776	9,511	5,735	151.90%

Notes to the Statement of Comprehensive Revenue and Expense

Comments are provided on permanent variances over \$25,000.

01 Rates

Rates income is lower than planned due to higher rates discounts given to full payment of rates and lower water usage as a result of lower tourism.

02 Grants and subsidies

Mainly due to unbudgeted grants received, Butlers landfill \$1.01m, and 3 Waters grant \$2.8m

03 Interest Revenue

Unbudgeted interest received from term deposits, mainly from grant funding and prefunding

04 Fees and charges

Income is higher than planned mainly due to increased refuse fees collected at Hokitika transfer station \$156k, part of which came from Buller District, \$27k. Resource consents, Resource management processing fees and Building processing fees are collectively higher than budget by \$231k due to increased interest in the property market. Franz Josef refuse is \$65k below budget due to reduced tourism. Trade waste fees are \$51 below budget, also due to reduced tourism.

05 Other Revenue

Actual income is higher than planned mainly due to an unbudgeted gain on swaps, \$960k and income gained from vested assets, \$562k: Lake Matheson walkway, and a constructed asset at Heritage Industrial Park, and part of Franz Josef watermains.

06 Employee benefit expenses

Actual salary cost is lower than planned due to unfilled roles.

07 Finance Costs

The variance is due to higher than budgeted interest rates which are offset by a gain in swaps reflected in other revenue.

08 Depreciation

Mainly due to depreciation of capitalised projects: Westland Sports Hub (unfunded) \$65k, Hokitika wastewater reticulation \$64k, and Hokitika Drainage \$33k.

09 Other expenses

The variance is mainly due to the timing of maintenance works.

Statement of Financial Position

Statement of Financial Position			
	March YTD 2022 (\$000)	Annual Plan 2021/2022 (\$000)	Actual 2020/2021 (\$000)
Assets			
Current assets			
Cash & cash equivalents	10,470	13,253	11,411
Debtors & other receivables	2,607	2,514	4,361
Assets held for sale	-	-	
Other financial assets	48	-	48
Total Current Assets	13,124	15,767	15,820
Non-current assets			
Council Controlled Organisation	8,695	11,010	8,695
Intangible assets	52	37	65
Assets Under Construction	19,356	-	10,088
Other Financial Assets	1,019	418	527
Property, Plant and Equipment	405,077	447,288	409,369
Deferred Tax	37		
Total Non-current assets	434,236	458,753	428,742
Total Assets	447,360	474,520	444,562
Liabilities			
Current liabilities			
Creditors & other payables	229	2,930	4,082
Employee benefit liabilities	548	446	436
Tax payable		3	
Borrowings	3,000	-	3,000
Derivative financial instruments		-	94
Other	1,331	425	6,554
Total Current Liabilities	5,107	3,804	14,166
Non-current liabilities			
Borrowings	21,818	33,734	18,818
Employee benefit liabilities	38	47	41
Provisions	1,846	2,371	1,846
Derivative financial instruments		583	536
Other Non-current liabilities		32	
Total Non-Current Liabilities	23,702	36,767	21,241
Total Liabilities	28,809	40,571	35,406
Net Assets	418,551	433,948	409,156

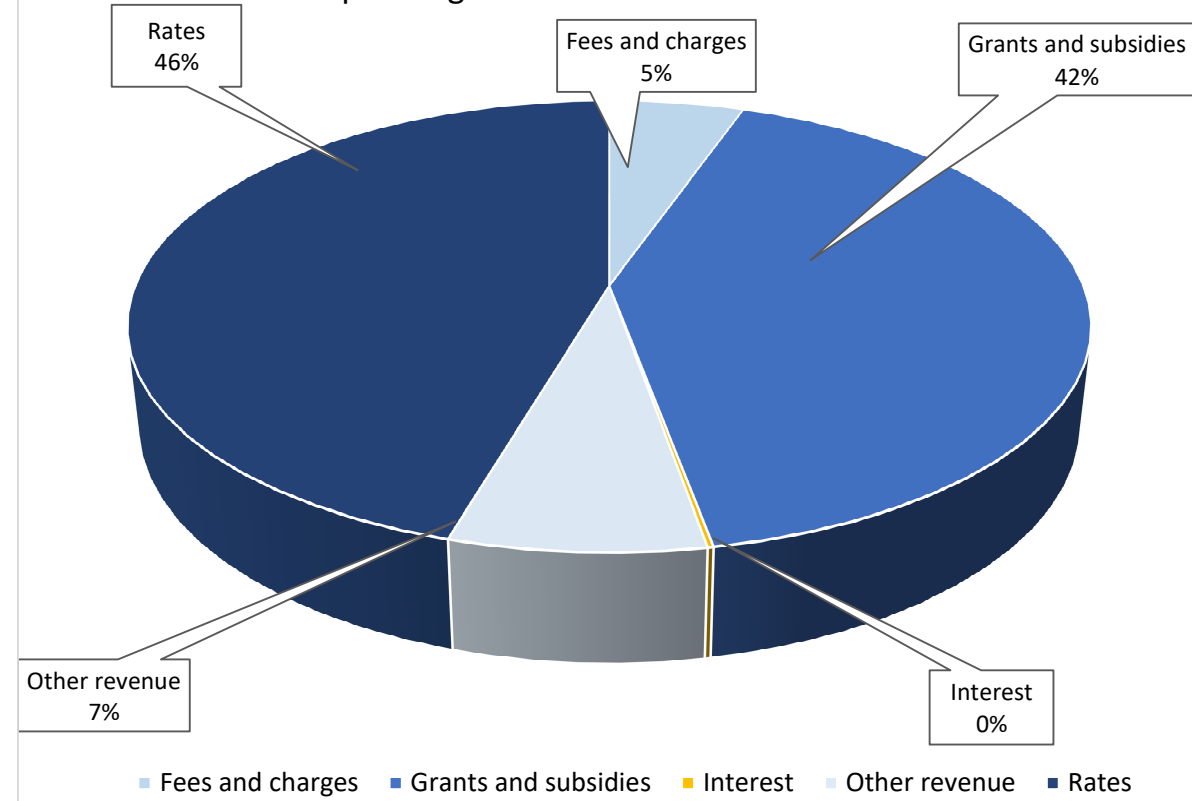
	February YTD 2022 (\$000)	Annual Plan 2021/2022 (\$000)	Actual 2020/2021 (\$000)
Equity			
Retained earnings	168,254	166,323	158,744
Restricted Reserves	10,538	9,361	10,538
Revaluation reserves	239,673	258,201	239,788
Other comprehensive revenue and expense reserve	87	64	87
Equity	418,551	433,949	409,156

Note:

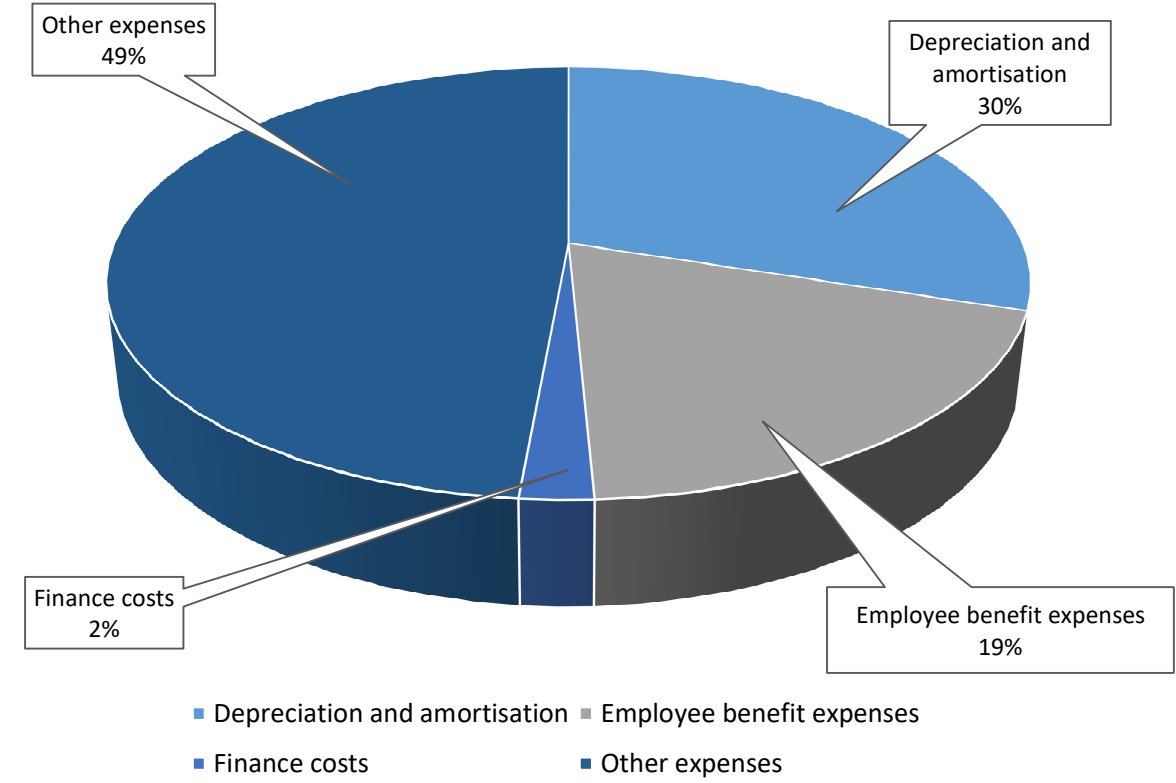
Cash & Cash equivalents	
Grants	5,002
Prefunding LGFA Loan	3,000
Bank balance from operations	2,468
Total	10,470

Revenue & Expenditure Graphs

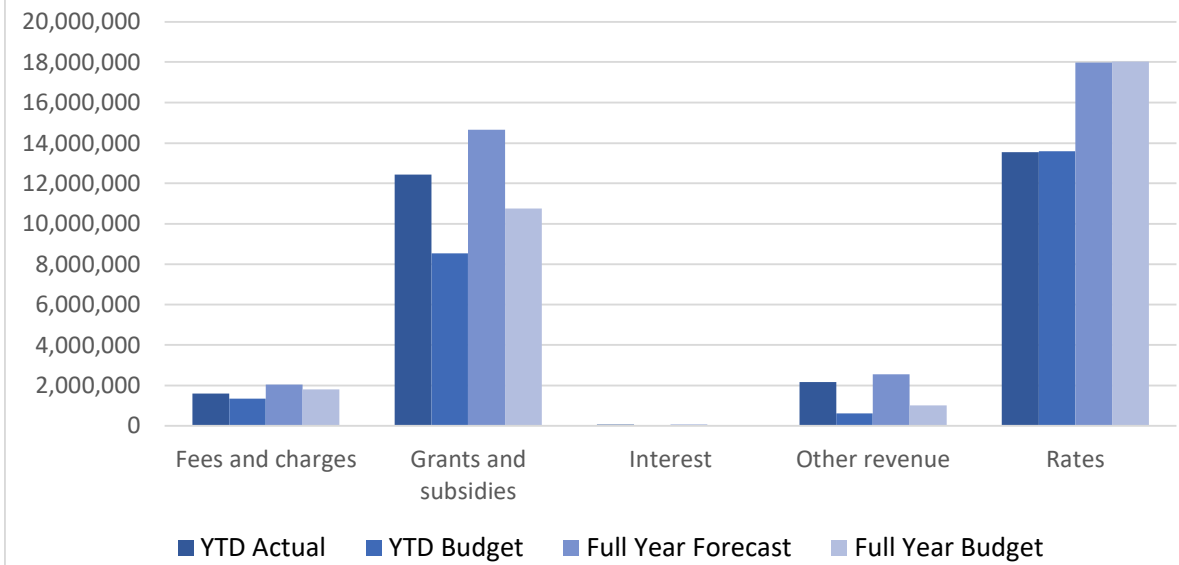
Operating Revenue Actual Year to March



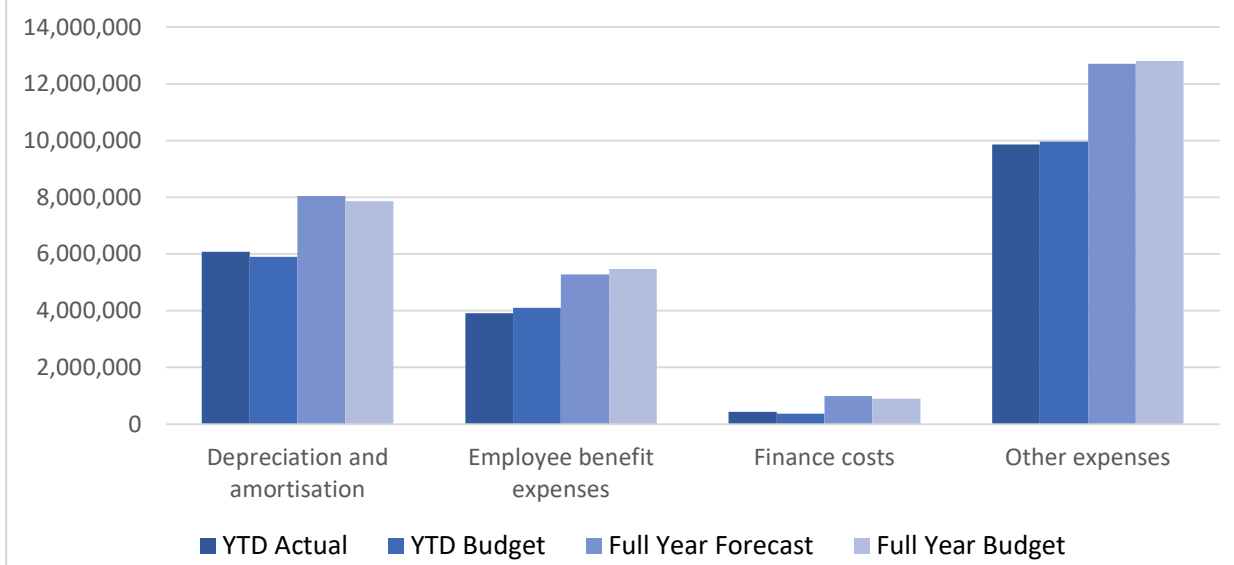
Operating Expenditure Actual Year to March



Operating revenue



Operating expenditure



Debtors as at 31 March 2022

31/03/2022

Type	Over 90 Days	60-90 Days	30-60 Days	Current	Total (\$)
Building Consents	21,816	44	3,973	35,144	60,977
Building Warrants	556	-	-	(140)	416
Resource Consents	2,731	-	2,411	9,256	14,399
Sundry Debtors	18,584	153,952	460,505	29,040	662,081
Grand Total	43,687	153,996	466,889	73,300	737,872

31/03/2021

Type	Over 90 Days	60-90 Days	30-60 Days	Current	Total (\$)
Building Consents	23,714	8,644	4,428	2,420	39,206
Building Warrants	235			(290) -	55
Resource Consents			253	(574) -	322
Sundry Debtors	79,862	17,167	30,481	3,215,951	3,343,460
Grand Total	103,811	25,812	35,161	3,217,507	3,382,290

The bulk of debtors are outstanding grant invoices

Rates Debtors as at 31 March 2022

Rates Debtors at 28 February 2022		1,014,215
Rates instalment		
Less payments received	-526,733	
Paid in advance change	115,246	
Previous years write off's	-6,271	
Write off's	-1,032	
Penalties	25,392	
Discounts		
Court Cost	4,329	
		-389,069
Total Rates Debtors at 31 March 2022		625,146
Arrears included above at 31 March 2022	625,146	
Arrears at 31 March 2021	599,149	
Increase/(decrease) in arrears		25,997

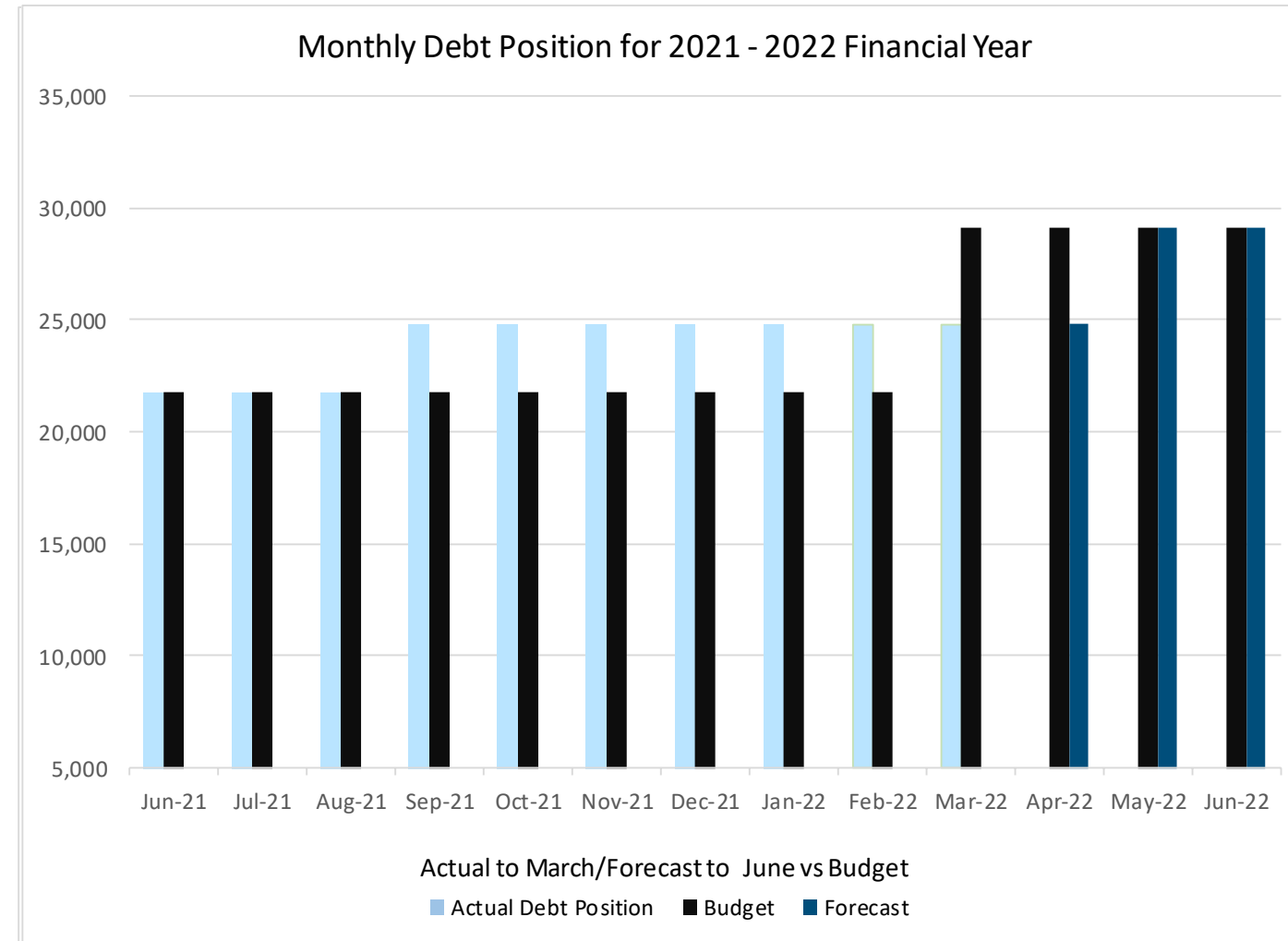
Debt Position

Debt Position 2021/2022 (\$000)

	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Actual Debt Position	21,818	21,818	21,818	24,818	24,818	24,818	24,818	24,818	24,818	24,818			
Budget	21,818	21,818	21,818	21,818	21,818	21,818	21,818	21,818	21,818	29,103	29,103	29,103	29,103
Forecast											24,818	29,103	29,103

Forecast Debt Position for 2021-2022 Financial Year

Forecast as at	Jun-22
Opening Balance	21,818
Loan funded capex forecast	8,235
Forecast repayments 2021-22	-950
Forecast balance June 2022	29,103



CAPITAL EXPENDITURE 2021-2022

	Budgets			Expenditure			Notes	Commitments / projected carry overs				
	2020-2021 Carried Forward Budget	Approved additional	Full Year Annual Plan	YTD Actual Expenditure	Budget Remaining	YTD Spent %		Open Purchase Orders	Commitment as a % of Original Budget Remaining	Proposed 2023/31 carry overs	Proposed carry overs notes	CY Budget Remaining after Commitments and carry overs
Leadership	\$151,825		\$1,022,280	\$132,582	\$1,071,207	11%	Main projects included in this section are the Council's HQ earthquake strengthening (waiting on costings from Joseph & Associates); refurbishment of the visitor area projects; and IT Equipment renewals. The refurbishment of the visitor centre area project is on hold pending further discussions around the location of Council Chambers.	\$45,592	4%	\$720,000	HQ Earthquake strengthening	\$305,615
Planning & Regulatory Services	\$243,158		\$600,000	\$26,428	\$816,730	3%	These are all Civil Defence projects: Council is in consultation with other agencies to determine their involvement in the EOC.	\$16,614	2%	\$620,539	CD Emergency Operations Centre and Communications equipment	\$179,577
Facilities, and Leisure Services - Park & Reserves	\$836,501		\$1,819,500	\$190,644	\$2,467,402	7%	The main projects included in this section are Cass Square development projects (Toilet facilities, upgrade of playground equipment etc.); WCWT Trail projects; Waterfront Development (beach access, landscaping & structures, relocation of FENZ practice eqpmt). Other projects are the Whataroa, Haast and Kumara playground equipment upgrades. The Ross playground equipment upgrade is on hold following Community discussions. TIF funding of \$191.5k has now been approved for the new Cass Square toilets and the toilets have been ordered.	\$774,401	31%	\$880,250	Ross Playground Equipment and Dog Park. Also, Wainihinhi wet weather route bridge (\$160k) which is now planned to be linked to a potential Arahura Cycleway enhancement. Cass Square playground \$410k & skatepark (\$200k)	\$812,751
Facilities, and Leisure Services - Other	\$1,072,161	\$250,000	\$4,754,000	\$1,832,973	\$4,748,223	30%	The major projects included in this section are the Carnegie building earthquake stengthening and fitout; Jacksons Bay Wharf; Hokitika and Franz Josef revitalization plan projects; lighting and flag trax system for Hokitika; and the Museum archives work. The flag trax system has been installed. Carnegie Building earthquake strengthening is nearing completion.	\$1,734,269	37%	\$1,400,000	Pakiwaitara projects	\$1,613,954
Solid Waste	\$148,100		\$404,000	\$170,987	\$407,621	31%	The Butlers intermediate capping project continues to be carried over due to funding received to transfer the Fox Landfill waste to Butlers Landfill. Franz Josef landfill final capping; Haast capping and the transfer station; and Hari Hari landfill protection projects have also been extended into the current year with additional funding for the latter three. New projects this year which are underway include Refuse shed 1 door and iron replacement and equipment for Waste Minimisation.	\$8,827	2%	\$215,000	Haast capping (\$15k) and development of Haast transfer station	\$183,794

Transportation	\$0		\$4,506,879	\$374,462	\$4,132,417	8%	Major projects included here are SPR Low Cost Low Risk resilience; Sealed Road resurfacing; Structures Component Replacement (incl. bridges); Sealed Road Resurfacing; Unsealed Road Metalling; Drainage Renewals; and Traffic Services Renewals.	\$15,900	0%	\$0	These projects are funded to either 62% or 100% by NZTA. The current funding period is 2022-2024 and there is flexibility to re-allocated between these years where the budget has been underspent or is required to be brought forward. A three-month program of work has been prepared for the remaining budget.	\$4,116,517
Stormwater	\$1,714,627		\$792,400	\$157,131	\$2,349,896	6%	The key project this year is the Livingstone St Pump upgrade which is underway. Other projects include mains replacement; Tancred and Sewell St pump upgrades; and the Jollie St extension and Beach St re-alignment. All projects are either underway or completed apart from Livingstone St pump upgrade which is at final design stage and Jollie St extension, for which additional prices are currently being sought; and Beach St re-alignment.	\$32,141	1%	\$300,000	Beach Street re-alignment - design being rescoped.	\$2,017,754
Wastewater	\$3,411,652		\$122,831	\$152,848	\$3,388,114	4%	The main projects relate to Hokitika waste water management, with a feasibility study underway for the Hokitika WW Treatment plant under the Reform Package projects. Other key projects are the Fox Glacier WWTP upgrades (completed); Hokitika Pump upgrade (Kaniere) and the Hokitika Z-line section replacement. Additional prices are being sought for the Hokitika Z-line replacement.	\$140,650	4%	\$3,010,491	Hokitika Outfall Structure and WWTP	\$236,973
Water Supply	\$1,749,624	\$300,000	\$925,000	\$487,374	\$2,487,250	16%	The Fox Glacier Plant upgrade project has commenced. The Ross new intake project is shceduled to commence in January. Commissioning can begin on the Arahura water treatment plant once the power supply has been connected (subject to approval by Kiwirail). Closing date for pPrices for the Hokitika mains upgrade program is 9th March. The mains upgrade programme for Kumara is wating on a start date from Westroads. The Hokitika seismic valve (main outlet) is on order but not due in until February.	\$1,346,947	54%	\$0		\$1,140,303
Unbudgeted Capital Expenditure	-		-	\$83,209	\$0		This relates to additional HQ refurbishment costs (\$18k); teleconferencing costs (\$5k); and new water (\$6k) and storm water connection (\$4k) requests from ratepayers;	\$1,027,775	-	-		N/A
Total Capital Expenditure	\$9,327,649	\$550,000	\$14,946,890	\$3,608,638	\$21,868,860	15%		\$5,143,118	24%	\$7,146,280		\$10,607,238
Externally funded Capital Expenditure	\$11,399,492	\$0	\$0	\$7,198,423	\$4,620,140	63%	The main projects included here are the sealing of Old Christchurch Road (\$1.5M PGF grant funded); Hokitika Swimming Pool (\$2.6M funding contribution); Butlers new cell development project (\$3.3M) and the Stimulus Funded 3Waters Reform projects (\$6.9M). The 3 Water Reform funded projects have either been completed or are on track for completion by 31 March 2022. The Hokitika swimming pool has re-opened after the completion of Stage 1.	\$1,827,678	40%	\$86,750		\$1,827,678
Total Capital Expenditure	\$20,727,140	\$550,000	\$14,946,890	\$10,807,062	\$26,489,000	30%		\$6,970,795	26%	\$7,233,030		\$12,434,915

Report to Council



DATE: 28 April 2022
TO: Mayor and Councillors
FROM: Chief Executive

ANNUAL LOCAL GOVERNMENT NEW ZEALAND (LGNZ) MEMBERSHIP SUBSCRIPTION

1. Summary

- 1.1. The purpose of this report is to request that Council confirm the Annual LGNZ Membership Subscription for the year 1 April 2022 to the 31 March 2023 before the invoice is processed for payment.
- 1.2. This issue arises from the Mayor's concern at the increased fee for Annual LGNZ Membership Subscription.
- 1.3. Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in June 2021, which are set out in the Long Term Plan 2021 - 31. Refer page 2 of the agenda.
- 1.4. This report concludes by recommending that Council receive the report and instruct the Chief Executive to pay the invoice.

2. Background

- 2.1. The reason the report has come before the Council is due to the need to keep Council apprised of the increase in amount invoiced for the year from 1 April 2022 to the 31 March 2023.
- 2.2. The LGNZ Invoice for the year 1 April 2021 to the 31 March 2022 was \$37,538.91 (including GST). The invoice for 2022/2023 is \$38,665.07 (including GST), an increase of 3%.
- 2.3. LGNZ is led by a National Council of elected Mayors from across New Zealand. The purpose of LGNZ is to provide support and training for Local Government members and to facilitate relationships between Local and Central Government. Benefits of membership include:
 - 2.3.1. Submissions on behalf of all LGNZ members for all legislative and policy direction of Central Government.
 - 2.3.2. Provide forums for WDC to be heard at various levels of engagement through:
 - 2.3.2.1. LGNZ AGM
 - 2.3.2.2. Rural & Provincial Sector Forums
 - 2.3.2.3. Zone 5 & 6 Forums
 - 2.3.2.4. Young Elected Members
- 2.4. In the past LGNZ has provided direct support to Council :
 - 2.4.1. advice and legal support in 2018-19 when the Minister of Local Government proposed to put a Crown Observer into Council.
 - 2.4.2. Support from Dr Mike Reid on diverse range of policy areas including local governance, elected member development, legislative change, social policy, and local democracy.

2.5. LGNZ have just revisited their Strategy (see Appendix 2) and their four Leadership Pillars are as follows:

Whakahono – Connect	Connect different players in our ecosystem to bring strength to the whole sector.
Whakamana – Advocate	Be the source of credibility and authority for Local Government so we can champion and influence Central Government and our communities.
Whanake - Develop	Create the right environment to build capacity and enable our councils to excel.
Whakauru – Include	Ensuring every New Zealander can participate, thrive and be represented by Local Government.

2.6. Recently , an issue has arisen in relation to the stance LGNZ has taken on the 3 Waters Reform, which has seen 32 councils form their own representative group (Communities for Local Democracy) to advocate for a different model that has been proposed by DIA.

3. Current Situation

- 3.1. The current situation is that an invoice of \$38,665.07 (including GST) for membership in the 2022/2023 year has been received.
- 3.2. Council needs to decide if they wish to remain a member of LGNZ and if the invoice should be processed for payment.
- 3.3. An Annual General meeting of member authorities is held annually. This year the AGM will be held on Thursday 28 July 2022 as an online meeting.

4. Options

- 4.1. Option 1: To receive the report, continue LGNZ membership and pay the invoice amounting to \$38,665.07 including GST.
- 4.2. Option 2: To receive the report, withdraw from LGNZ membership and not pay the invoice amounting to \$38,665.07 including GST.
- 4.3. Option 3: To receive the report, continue LGNZ membership and ask for a review of the fee prior to paying the invoice.

5. Risk Analysis

- 5.1. Risk has been considered and the following risks have been identified of forfeiture of LGNZ membership:
 - 5.1.1. Lack of representation or advocacy when Council requires support or expert advice.
 - 5.1.2. The diminished ability for the Mayor (or their delegate) and councillors to network with fellow mayors across the sector and hear first-hand from leaders and subject matter experts.
 - 5.1.3. Council is not in a position to submit on all changes in legislation from a Westland perspective as we do not have the resources to do so. We would have to be further selective about which legislative changes we provide submissions for as we would not be able to include our perspective in any wider LGNZ submissions.

6. Health and Safety

- 6.1. Health and Safety has been considered and no items have been identified.

7. Significance and Engagement

- 7.1. The level of significance has been assessed as being administrative in nature and of low significance.
- 7.2. No public consultation is considered necessary as this report and decision will be made publicly available.

8. Assessment of Options (including Financial Considerations)

- 8.1. Option 1 – Receive the report, agree to continue with LGNZ membership and pay the invoice.
The benefits of LGNZ membership for a small Council are that there is support from a larger organisation and the wider network of local government. There are also opportunities to contribute to submissions that would not be possible if Council is not a member of LGNZ.
 - 8.1.1. The following financial implications have been identified: This item is already budgeted for hence no financial impact.
- 8.2. Option 2 – Receive the report and advise LGNZ that Westland District Council are withdrawing from membership and the invoice will not be paid.
Withdrawing from membership would show Council's dissatisfaction with some of the recent decisions that LGNZ has taken, that this Council and others around the country do not agree with.
 - 8.2.1. The following financial implications have been identified: there will be a surplus in the amount already budgeted for.
- 8.3. Option 3 – Receive the report, agree to continue with LGNZ membership and request a review of the fee prior to paying the invoice.
Given the small ratepayer base and the current state of the economy Council could ask LGNZ to review the fee increase. Council could also express their dissatisfaction with recent decisions.
 - 8.3.1. The following financial implications have been identified: LGNZ may not agree to a fee reduction and there would be no impact as the fee has been budgeted for. If LGNZ agreed to a reduced fee there will be a surplus in the amount already budgeted for.

9. Preferred Option(s) and Reasons

- 9.1. The preferred option is Option 1.
- 9.2. The reason that Option 1 has been identified as the preferred option is that Council will be able to continue to receive support through LGNZ, contribute to the decision making processes and attend LGNZ forums as required.

10. Recommendation(s)

- 10.1. That the report be received.
- 10.2. That Council instruct the Chief Executive to pay the invoice amounting to \$38,665.07 (including GST).

Simon Bastion
Chief Executive

Appendix 1: Invoice from LGNZ

Appendix 2: LGNZ Strategy

TAX INVOICE

Westland District Council
Private Bag 704
Hokitika
Hokitika 7842
NEW ZEALAND

Invoice Date
10 Apr 2022

Invoice Number
INV-1625

GST Number
49455479

New Zealand Local
Government Association Inc
(trading as Local Government
New Zealand)
P O Box 1214
Wellington 6140

Description	Quantity	Unit Price	Amount NZD
Annual LGNZ Membership Subscription	1.00	33,621.80	33,621.80
For the year 01 April 2022 to 31 March 2023			
Subtotal			33,621.80
TOTAL GST 15%			5,043.27
TOTAL NZD			38,665.07

Due Date: 20 May 2022

Payment can be made directly to the following account:
New Zealand Local Government Association Inc
01-0527-0008244-00
ANZ North End, Wellington
SWIFT Code: ANZBNZ22

Any enquiries to:
office@lgnz.co.nz or 04 9241200

PAYMENT ADVICE

To: New Zealand Local Government Association Inc
(trading as Local Government New Zealand)
P O Box 1214
Wellington 6140

Customer	Westland District Council
Invoice Number	INV-1625
Amount Due	38,665.07
Due Date	20 May 2022
Amount Enclosed	

Enter the amount you are paying above

**We are.
LGNZ.**

- but -

**Who is.
LGNZ?**



Evolving our vision.

We were created in 1988,
to represent the national interest
of councils in New Zealand and
to lead best practise in the local
government sector.

What does that mean in 2021?



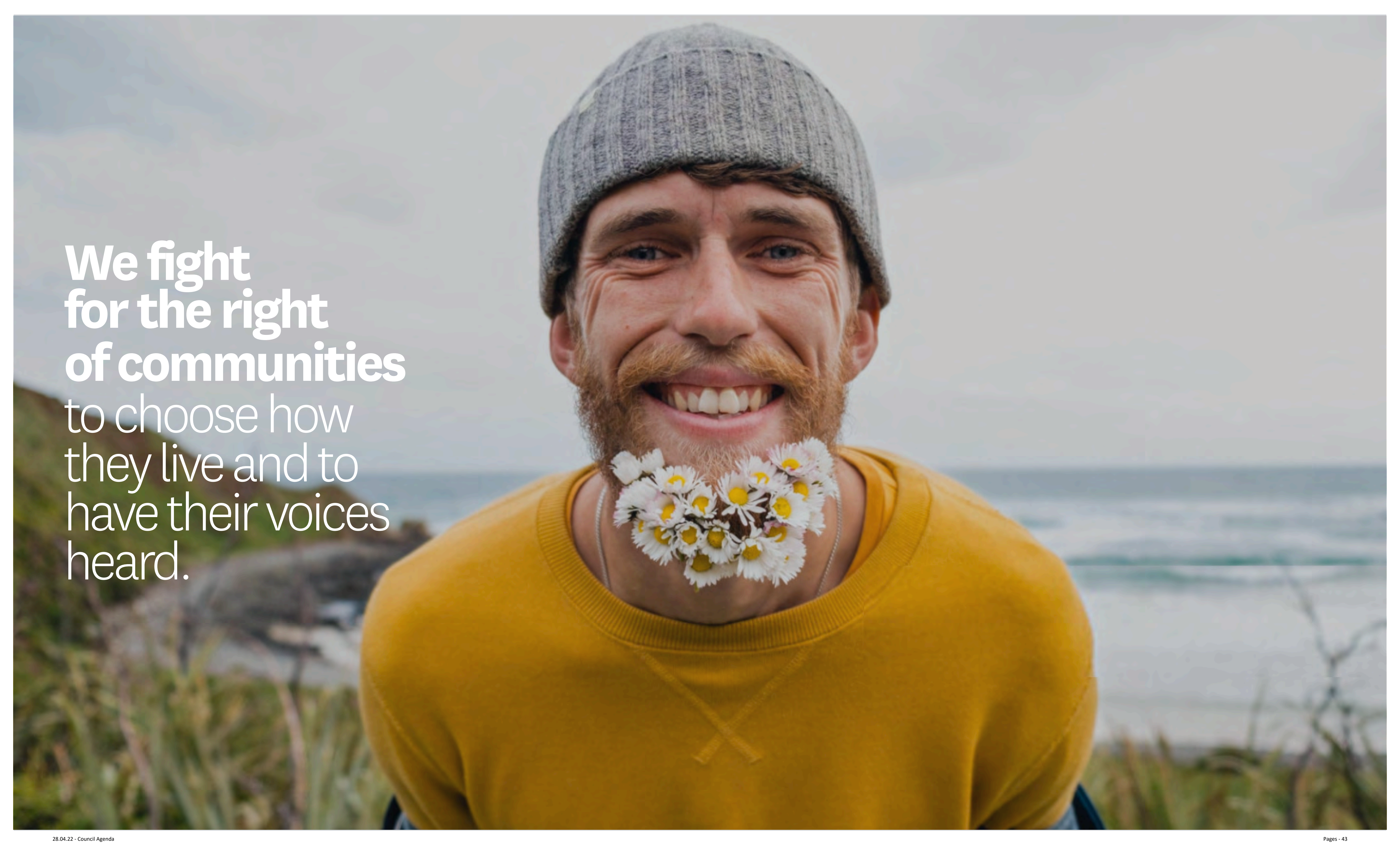
We are relied on to help guide and influence huge reforms:
Like three waters.

We work to decode policy:
Like the RMA reform and climate change.

We're expected to help Local Government run better:
Through development, support and advocacy.

We must deliver the Local voice:
At the Central table.

But more than anything...



**We fight
for the right
of communities**
to choose how
they live and to
have their voices
heard.

We believe that active, inclusive communities are what builds national success, confidence and character, for generations to come.



**We unite, motivate
and equip our councils**
to move mountains for
our communities.



An aerial photograph of a complex multi-level highway interchange. Several levels of asphalt roads with white lane markings are visible, with numerous cars driving in various directions. A prominent feature is a pedestrian bridge with a bright pink metal railing that spans across one of the highway levels. The scene is set against a backdrop of green trees and clear blue skies. The word "big" is overlaid in large white font in the center of the image.

big.

We're expected to do the heavy lifting...



small.

...but also to sweat the small stuff.

The role of our organisation is exceptionally broad.

We're expected to be across the macro as well the micro and understand how those two things can affect each other.

Our councils impact many different people and parts of New Zealand society. They make a real difference in our communities, and we're always there to back them in their role.

However all great organisations continue to need to evolve to focus and to improve and we are no exception.

Our members are telling us that there's room for us to be stronger, more visible and louder when it's required.

And to do this, we have to get seriously focused on our role and our vision.

**We heard from you that stronger leadership
is needed in 4 critical ways:**

Leadership pillars

Whakahono // Connect

} Connect different players in our ecosystem to bring strength to the whole sector.

Whakamana // Advocate

} Be the source of credibility and authority for Local Government so we can champion and influence Central Government and our communities.

Whanake // Develop

} Create the right environment to build capability and enable our councils to excel.

Whakauru // Include

} Ensuring every New Zealander can participate, thrive and be represented by Local Government.

Getting there:

Purpose and Vision.

Boiling our thinking down so that it's simple and memorable without needing to decode it.

Our purpose.

Purpose:

To be local democracy's vision and voice.

Now more than ever New Zealand communities need a vision and a voice.

A vision that can unite the shared interests of Aotearoa over a longer term than the next election cycle. A vision and a perspective at the micro and macro level that truly understands the issues that confront us today as well as anticipate those that will challenge us tomorrow. Coupled with a voice that can translate meaningfully and powerfully through the different strata of New Zealand society and leadership.

Vision - our capability // Voice - our ability to connect.

Vision:

The most active and inclusive local democracy in the world.

This vision forces us to imagine a new reality for local government - one that gets its power, momentum, richness and influence from the participation of its communities.

To get there we have to apply the forces of our 4 leadership pillars and enable local government to allow people to speak up, participate, stand for office, vote on what they care about, be educated and understand that the future is in their hands.

Purpose:

**To be local democracy's
vision and voice.**

LGNZ



Vision:

**The most active
and inclusive local
democracy in the world.**

Strategy on a page.

Vision:

The most active and inclusive local democracy in the world.

Purpose:

To be local democracy's vision and voice.

4 leadership pillars:

Whakahono
// Connect

Whakamana
// Advocate

Whanake
// Develop

Whakauru
// Include



Our priorities for the next 1-3 years:

01//

Getting the LGNZ house in order, starting with our re-organisation to make us fit for purpose, sustainable and capable of delivering.

02//

Strong mutually beneficial engagement and partnerships with Central Government, Iwi Māori and Taituarā

03//

Ensuring local voice is heard on the important issues – Three Waters, Resource Management, Housing, Transport, Climate change and the Future for Local Government

04//

Developing a broad Diversity & Inclusion framework that grows awareness and understanding of Local Governance, Te Tiriti, encourages more diverse people to stand and creates safe spaces around the council table for people to thrive

05//

Supporting councils to build capability and deliver excellence through a holistic overarching framework including development, Council Mark accreditation and consultancy

06//

Building trust and confidence in local government through compelling story telling, leveraging key programmes, such as MTFJ, and effective reputation management.