



CAPITAL PROJECTS AND TENDERS COMMITTEE MINUTES

MINUTES OF THE CAPITAL PROJECTS AND TENDERS COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY 9 FEBRUARY 2022 COMMENCING AT 3.00 PM

The Committee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the Council Website.

1. MEMBERS PRESENT APOLOGIES

Chairperson	Deputy Mayor Carruthers
Members	His Worship the Mayor (via Zoom)
	Cr Davidson
	Cr Hartshorne (via Zoom)
	Kw Madgwick

NGĀ WHAKAPAAHA APOLOGIES

Kw Tumahai and Cr Hart.

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the apologies from Kw Tumahai and Cr Hart be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; S. Baxendale, Group Manager: District Assets; L. Crichton, Group Manager: Corporate Services (via Zoom); E. Rae, Strategy and Communications Advisor (via Zoom); F. Scadden, Planning Manager (via Zoom); D.M. Maitland, Executive Assistant.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous meeting had been circulated separately via Microsoft Teams.

- Capital Projects and Tenders Committee Meeting – 3 August 2021

Moved Cr Davidson, seconded Kw Madgwick and **Resolved** that the Minutes of the Capital Projects and Tenders Committee Meeting held on the 3 August 2021 be confirmed as a true and correct record of the meeting.

The Chair **approved** that their digital signature be added to the confirmed Capital Projects and Tenders Committee Meeting Minutes of the 3 August 2021.

5. ACTION LIST

The Group Manager: District Assets spoke to the Action List and provided the following updates:

- **Wharf Street Storm-Water Pipe Project**
This project is nearly completed
- **Westland District Bridges – Seismic activity**
Commissioning research that will look at our high risk bridges in the first instance and we will bring back the actions and recommendations from that.
Approximately 260-280 bridges to look at over the district.

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the updated Action List be received.

6. NGĀ TĀPAETANGA PRESENTATIONS

- **Capital Projects – Westland District Council**
Group Manager: District Assets; Scott Baxendale spoke to this presentation.

The topics covered during the presentation were as follows:

- Annual Plan Projects

- Three Waters
- Water Supply
- Wastewater
- Storm water
- Solid Waste
- Leisure Services
- Hokitika Beachfront Development
- Wadeson Island Development

- PGF Projects

- Solid Waste
- Leisure Services
- Town Halls
- Jackson Bay Wharf
- Capital Projects Footpaths and Forwards Works Plan
- Transportation

- TIF Projects

- Leisure Services (Cass Square Development, Paringa Public Toilets, Franz Josef/Waiiau Car-parking Area, Jackson's Bay Visitor Parking).

- Government 3 Waters Reform

- Stimulus Funding Projects

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the presentation from Scott Baxendale, Group Manager: District Assets be received.

7. PŪRONGO KAIMAHI STAFF REPORTS

Nil

8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the Capital Projects and Tenders Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.51 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 3 August 2021	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.54 pm.

**DATE OF NEXT CAPITAL PROJECTS AND TENDERS COMMITTEE MEETING – 3 MAY 2022
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 4.54 PM

Confirmed by:

Deputy Mayor Carruthers
Chair

Date: