



AGENDA

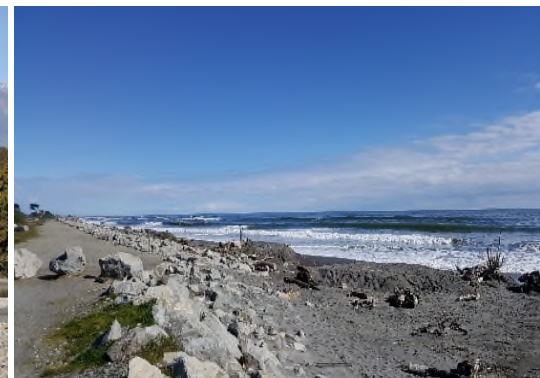
RĀRANGI TAKE

NOTICE OF AN EXTRAORDINARY MEETING OF

COUNCIL

To be held on **Wednesday, 30th June 2021** commencing at **9.00am** in the Council Chambers, 36 Weld Street, Hokitika and via Zoom.

Chairperson:	His Worship the Mayor	
Members:	Cr Carruthers (Deputy)	Cr Davidson
	Cr Hart	Cr Hartshorne
	Cr Kennedy	Cr Keogan
	Cr Martin	Cr Neale
	Kw Tumahai	Kw Madgwick



In accordance with clause 25B of Schedule 7 of the Local Government Act 2002, members may attend the meeting by audio or audiovisual link

Council Vision:

We work with the people of Westland to grow and protect our communities, our economy and our unique natural environment.

Purpose:

The Council is required to give effect to the purpose of local government as prescribed by section 10 of the Local Government Act 2002. That purpose is:

- (a) To enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) To promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

1. NGĀ WHAKAPAAHA APOLOGIES

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Group Manager: Corporate Services (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3. PŪRONGO KAIMAHI STAFF REPORTS

- **Adoption of the Westland District Council's Long Term Plan 2021 – 2031** (Pages 5 - 8)
Emma Rae, Strategy and Communications Advisor, Westland District Council
(Appendices to be tabled when made available from Audit New Zealand)
- **Westland District Council's Rates Resolution 2021/22**
Lesley Crichton, Group Manager: Corporate Services, Westland District Council
(To be tabled)

4. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Tender Award: 20 – 21 – 08 Hokitika Pools Strengthening Stage 1	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)
2.	Jacksons Bay Wharf Unbudgeted Expenditure	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1,2	Protect information where the making available of the information: (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Section 7(2)(b)(ii)).
1,2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). (Section 7(2)(i))
1,2	Prevent the disclosure or use of official information for improper gain or improper advantage. (Section 7(2)(j))

**DATE OF ORDINARY COUNCIL MEETING – 29 JULY 2021
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

Report to Council



DATE: 30 June 2021

TO: Mayor and Councillors

FROM: Strategy and Communications Advisor

Adoption of the Westland District Council Long Term Plan 2021 - 2031

1. Summary

1.1. The purpose of this report is to seek adoption of the Westland District Council Te Kahui o Poutini Long Term Plan 2021 – 2031 (LTP).

Included in the content of the LTP is the Revenue and Financing Policy. Adoption of this policy is part of the adoption of the LTP.

The LTP has been audited by Audit New Zealand, however the final written audit report has not been received at the time of the agenda being distributed. The Audit Report will be tabled prior to the meeting.

1.2. This issue arises from the requirement under the s 93 Local Government Act 2002 (LGA) for Council to at all times have a long-term plan and for the long-term plan to be in force for a three year period.

1.3. Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in May 2018, which are set out in the Long Term Plan 2018-28. Refer page 2 of the agenda.

1.4. This report concludes by recommending to Council

1.4.1. That the report be received.

1.4.2. That the report from Audit New Zealand be received.

1.4.3. That Council adopts the Revenue and Financing Policy as part of the Long Term Plan.

1.4.4. That Council adopts the Westland District Council Te Kahui o Poutini Long Term Plan 2021 – 2031, and directs that it be made available to the public, subject to the Audit report being included in the document.

2. Background

- 2.1. The reason the report has come before the Council is due to the requirement under s 93 of the LGA for Council to have a long-term plan that is adopted before the commencement of the first year to which it relates, and continues in force until the close of the third year to which it relates. The previous long-term plan was adopted in July 2018 and expires on 30 June 2021.
- 2.2. Public consultation on the draft LTP commenced on 10 May 2021 and closed on 11 June 2021 at 12pm (32.5 days).
- 2.3. Council received 160 submissions and heard from 18 submitters at the consultation hearing on 15 June 2021. There were 59 unique items raised.
- 2.4. Following the consultation hearing, Council made the following significant decisions and amendments to the Draft LTP:
 - 2.4.1. Uniform Annual General Charge lowered to 17.5%.
 - 2.4.2. Elderly Housing assets will be transferred to Destination Westland ownership.
 - 2.4.3. Extending the Hokitika Swimming Pool to include a warm water toddler or learners' pool supported in principle with the Chief Executive directed to investigate external funding sources.
 - 2.4.4. Rates Remission: Adverse Possession Policy adopted.
 - 2.4.5. Work on the Cass Square playground was brought forward to year 1.
 - 2.4.6. The units for Fox Glacier and Franz Josef Commercial sector were transposed in the draft Rating Information. Staff were directed to amend this and to model changes to the differentials in Glacier Country to spread the rating across all sectors.
 - 2.4.6.1. Staff modelled the following differentials:
 - 2.4.6.1.1. All differentials at 1; Commercial differentials at 1.5 or 1.75, all others at current differential.
 - 2.4.6.2. Council elected not to change the differentials.
 - 2.4.7. Funding for an Infrastructure Development Manager in the District Assets team was added.
 - 2.4.8. \$100,000 additional funding for footpath maintenance was included in the Land Transport activity in years 1 – 10. Staff were directed to consider accessibility in planning footpath and kerb work.

3. Current Situation

- 3.1. The current situation is that the Draft Long Term Plan 2021 – 2031 has been amended to include the decisions made by Council and has been audited by Audit New Zealand, *Appendix 2 – Westland District Council Te Kahui o Poutini Long Term Plan 2021 – 2031..*
- 3.2. The LTP must be adopted by 30 June 2021 to meet statutory requirements under s 93 and allow Council to strike rates for the 2021/2022 year.

4. Options

- 4.1. Option 1: Receive and read the written Audit New Zealand opinion and
 - 4.1.1. Adopt the associated Revenue and Financing Policy and LTP.
- 4.2. Option 2: Receive and read the written Audit New Zealand opinion and
 - 4.2.1. Adopt the associated Revenue and Financing Policy and recommend minor editorial changes be made to the LTP, and then adopt it subject to changes being made.
- 4.3. Option 3: Do not receive the Audit New Zealand Opinion and recommend more material changes be made to the plan, direct staff to complete these changes and adopt the LTP at a later date.

5. Risk Analysis

- 5.1. Risk has been considered and risk has been identified if Council choose to make material changes LTP and do not adopt the LTP, that Council will not adopt the final LTP within the required timeframe, and will not meet the legislative requirements.

6. Health and Safety

- 6.1. Health and Safety has been considered and the following items have been identified:
 - 6.1.1. Staff health and wellbeing could be compromised due to the stress of reworking the LTP if material changes are required.

7. Significance and Engagement

- 7.1. The level of significance has been assessed as being high. A long term plan is a significant planning and accounting tool for Council.
- 7.2. Public consultation was undertaken, in accordance with the requirements of s93A of the LGA. Submission feedback was taken into account by Council when making decisions on the content of the LTP.

8. Assessment of Options (including Financial Considerations)

- 8.1. Option 1 – Receive the Audit opinion, adopt the Revenue and Financing Policy and adopt the LTP. As noted, this has been consulted on with the community and audited by Audit NZ and is considered to meet the requirements of the LGA.

8.2. There are no financial implications to this option.

8.3. Option 2 – Receive the Audit opinion, adopt the Revenue and Financing Policy and recommend minor amendments to the LTP and then adopt it subject to changes being made.

8.3.1. This option would require staff to complete further work, and could delay the adoption of the LTP as Audit New Zealand might require further audit work to be undertaken.

8.4. There could be financial implications to this option if further audit work was required.

8.5. Option 3 – Do not receive the Audit New Zealand Opinion and recommend more material changes be made to the plan, direct staff to complete these changes and adopt the LTP at a later date.

8.5.1. This is not a feasible option because the document has already been approved by Audit NZ, and reflects changes made following the consultation hearing. Any amendments would need to be audited and Council would not meet the legislative timeframes set out in the LGA.

8.6. There would be a financial implication to this option – Audit NZ would charge for their time, and this would increase the cost of the audit process.

9. Preferred Option(s) and Reasons

9.1. The preferred option is Option 1 - Receive and read the written Audit New Zealand opinion and adopt the associated Revenue and Financing Policy and LTP.

9.2. The reason that Option 1 has been identified as the preferred option is that enables Council to meet all of its legislative requirements in respect of s 93 of the LGA and to strike the rates for the 2021/2022 year.

10. Recommendation(s)

10.1. That the report be received.

10.2. That the report from Audit New Zealand be received.

10.3. That Council adopts the Revenue and Financing Policy as part of the Long Term Plan

10.4. That Council adopts the Westland District Council Te Kahui o Poutini Long Term Plan 2021 – 2031, and directs that it be made available to the public, subject to the Audit report being included in the document.

Emma Rae
Strategy and Communications Advisor

Appendix 1: Report from Audit New Zealand (to be tabled)

Appendix 2: Westland District Council Te Kahui o Poutini Long Term Plan 2021 – 2031 (to be tabled)