



WALKING AND CYCLING SUBCOMMITTEE MINUTES

MINUTES OF THE CYCLING AND WALKING SUBCOMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY 3rd MARCH, COMMENCING AT 3 PM

The Subcommittee Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT AND APOLOGIES

Chairpersons	Cr Haddock (Grey District Council) and Cr Davidson (arrived 3:25pm)	
Members	His Worship the Mayor	
	Cr Davidson	Kw Tumahai
	Cr Haddock, Grey District Council	Kw Madgwick
	J. Wood, Chair, West Coast Wilderness Trail	T. Brownlee, Trust power
	O. Kilgour, Operations Manager, Department Of Conservation	J. Gurden, Trail Manager, West Coast Wilderness Trail
	David Ritchie Westland Mountain Bike Club Representative	I. Perkins, Regional Field Advisor West Coast, Walking Access NZ

NGĀ WHAKAPAAHA APOLOGIES

Cr Davidson (arriving late)

Chairperson Cr Davidson was going to be arriving late – Cr Haddock to start and Chair the meeting until Cr Davidson arrived.

Moved T. Brownlee seconded Cr Haddock and **Resolved** that the apology for lateness from Cr Davidson be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; S. Baxendale, Group Manager District Assets; T. Cook, Group Manager: Regulatory and Community Services; L. Crichton, Group Manager: Corporate Services; F. Scadden, Manager; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. **NGĀ MENETI O TE HUI KAUNIHĒRA MINUTES OF MEETINGS**

The Minutes of the previous Meeting 9th November 2021 were circulated separately via Microsoft Teams.

- **Cycling and Walking Subcommittee Meeting Minutes – 19th October 2021**

Moved T. Brownlee, seconded I. Perkins and **Resolved** that the Minutes of the Cycling and Walking Subcommittee Meeting held on the 19th October 2021 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Cycling and Walking Subcommittee Meeting Minutes of 19th October 2021.

5. **ACTION LIST**

The District Assets Manager: Scott Baxendale spoke to the Action List and provided the following updates:

- **Milltown Weir Crossing**
Site visit has been completed; the design is under evaluation; but it is on hold while exploring alternative route options
- **Mahinapua Historic Bridge – Highway Crossing**
Site visit completed in March. Stantec commissioned to complete a new design incorporating the hazard management. Stantec provided a draft review at the July 2021 meeting. Need to be considered for additional funding via the annual plan process.
- **WCWT Trail Exiting onto State Highway 6**
Further hazard assessments to be completed as part of a larger safety audit for the trail.
- **Trail Safety Audit**
In progress. Scheduled to be completed in the next 2 months.
- **Loopline Road Diversion**
Work conducted by Vern Morris and route agreed.
- **Major Great Rides (MGR) Funding Applications**
Applications submitted and confirmation of funding has been received.

Moved Cr Haddock, seconded J. Wood and **Resolved** that the updated Action List be received.

6. **NGĀ TĀPAETANGA PRESENTATIONS**

No Presentations

7. PŪRONGO KAIMAHI

STAFF REPORTS

- **Walking Access NZ – Verbal Update**

Regional Field Advisor Inger Perkins, from New Zealand Walking Access Commission spoke to this report:

- ¹Noted the purpose and roles of the New Zealand Walking Access Commission
- Role includes making submissions on plans, for example District Plan and Regional Land Transport Plan supporting practical and safe active transport within and between West Coast communities.
- Second version of Guidelines for the Management of Unformed Legal Roads due to be published soon following input from territorial authorities. Inger will be discussing unformed legal roads with Scott Baxendale, including the guidelines, road stopping processes and the council's policy regarding occupation.
- Noted that activities occupying legal roads must not interfere with the public's right to pass and repass.
- Noted and appreciated proposals for new tracks at Kumara Junction by community, improvements to footpath to enable safer access to Kaniere School, and repairs to the Heritage Trail around the racecourse.

Moved Cr Haddock, seconded D. Ritchie and **Resolved** that the Walking Access NZ verbal update from the Regional Field Advisor; Inger Perkins be received and that:

Inger Perkins name and number be distributed as a conduit for potential other walking routes to be evaluated.

- **Westland Mountain Bike Club – Verbal Update**

David Ritchie speaking on behalf of Westland Mountain Bike Club.

1. **Blue Spur Forest Trail**

- This is Ngai Tahu owned.
- Focus on improving access to forest and once you're in the forest.
- Working on climbing trails so there are no steep climbs on rocky gravel roads anymore. Improving the quality, safety and accessibility of existing network of trails rather than creating new ones.
- There has been an increased number of riders from outside the area, with a marked increase in the number of families and young ones riding the trails.
- Ensuring more intermediate rides available and progressive trails
- Conducted a leaf blower test where we tested the use of a leaf blower for track maintenance – which was amazing and has transformed the way we maintain and develop our trails. We have applied for funding to buy ourselves a \$2000 leaf blower to ensure excellent maintenance of the trail network.
- Have increased reports of road incidents and near misses.

Cr Davidson arrived late to the meeting and will now take over chairing the meeting at 3.25pm

2. **Submission the Western Mountain Bike Club made to Council** (screen shared)

- Around Lake Kaniere ride – discussions with DOC and Back Country Trust and needs some further thought as this is a big project.
- Heritage Loop: New Loop proposed so it links to Blue Spur Track, links to town and links to Kaniere. Has basically been measured out no financial estimates have been made.

¹ Amended by Cycling and Walking Committee 19 May 2022

Moved Cr Haddock seconded T. Brownlee and **Resolved** that the Westland Mountain Bike Club – Verbal Update from the President of Westland Mountain Bike Club; Liam Anderson be received.

- **West Coast Wilderness Trail – Update Report**

Jackie Gurden, Trail Manager, West Coast Wilderness Trail.

1. Enhancing the West Coast Wilderness Trail - brief overview of audit report (screen-shared)
 - Satisfaction of Trail
 - Trail influence on visiting the area
 - How can we improve
 - Great Ride Experience Quality Attributes
 - Identifying improvements for the WCWT (Safety, surface, signage, shelters, toilets & wow factors etc.)
 - Potential Improvement areas for great rides
 - 10-year anniversary coming up – great drive to get projects started/finished
 - Safety Enhancements
 - Trail Enhancements
 - Strengthening our foundation: Future positioning and development
 - Funding from Gaming Trust to do some work on making the trail accessible as possible and funding for the website.

Moved Cr Davidson seconded Cr Haddock and **Resolved** that the West Coast Wilderness Trail Update Report from the Trail Manager of West Coast Wilderness Trail; Jackie Gurden be received.

- **West Coast Wilderness Trail – Verbal update and PowerPoint on works done**

Melanie Anderson, Chief Executive Officer, Destination Westland spoke to this report:

- Sign Vandalism
- Section 15 - Drains and Resurfacing
- Section 13 - Storm Damage & storm work completed
- Health & Safety

Moved Cr Davidson seconded J. Wood and **Resolved** that the West Coast Wilderness Trail verbal update and PowerPoint presentation on works done from the CEO of DWL, Melanie Anderson be received.

- **Department of Conservation – Verbal Update**

Operations Manager, Department Of Conservation; Owen Kilgour provided a brief update:

- Around Boardwalks at Mahinapua – boards on boardwalk now going to be replaced rather than upgraded. While there upgrade some minor sections of the track. Update on funding application.
- Ross Visitor Centre – looking at making this more of a feature
- Viewing Platform at Mahinapua
- Sponsoring Mountain Bike Club Leaf Blower Trial

Moved Cr Davidson, second D. Ritchie and **Resolved** that the Department of Conservation verbal update report from Operations Manager Owen Kilgour be received.

8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Davidson, seconded T. Brownlee and **Resolved** that the Cycling and Walking Subcommittee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.05pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 19 th October 2021	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Cr Davidson seconded I. Perkins and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.10pm

**DATE OF NEXT CYCLING AND WALKING SUBCOMMITTEE MEETING – 19TH MAY 2022
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 4.10PM

Confirmed by:

Cr Paul Davidson
Chair
Date: 19 May 2022

Cr Peter Haddock
Co-Chair
Date: 19 May 2022