



PLANNING AND REGULATORY SERVICES COMMITTEE MINUTES

MINUTES OF THE PLANNING AND REGULATORY SERVICES COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY, 3 JUNE 2021 COMMENCING AT 3PM.

The Committee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Martin	
Members	His Worship the Mayor	
	Cr Davidson	Cr Kennedy (via Zoom at 3.02pm)
	Cr Hartshorne (via Zoom)	Kw Tumahai
	Kw Madgwick (via Zoom)	

NGĀ WHAKAPAAHA APOLOGIES

NIL

ABSENT

Kw Tumahai

Cr Kennedy joined the meeting via Zoom at 3.02pm.

STAFF PRESENT

S.R. Bastion, Chief Executive; S. Baxendale, Group Manager: District Assets; L. Crichton, Group Manager: Corporate Services; F. Scadden, Planning Manager; D. Maitland; Executive Assistant, M. Smith, Committee Secretary.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous meeting were circulated separately via Microsoft Teams.

- **Planning and Regulatory Services Committee Meeting Minutes – 15 March 2021**

Moved Cr Kennedy, seconded Cr Davidson and **Resolved** that the Minutes of the Planning and Regulatory Services Committee Meeting held on the 15 March 2021 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Planning and Regulatory Services Meeting Minutes of 15 March 2021.

5. ACTION LIST

The Planning Manager spoke to the Action List and advised that the 3 action items of the Town Centre Plan, dedicated pedestrian crossings and the mining consent applications process would be updated with the Current Projects Update presented in the staff reports section of the meeting.

Cr Kennedy requested that the Franz Josef Master Plan be captured for upcoming meetings as a regular update.

Moved His Worship the Mayor, seconded Cr Davidson and **Resolved** that the updated Action List be received.

6. NGĀ TĀPAETANGA PRESENTATIONS

- NIL

7. PŪRONGO KAIMAHI STAFF REPORTS

- **Current Projects Update Report**

The Planning Manager spoke to this item and advised the purpose of this report is to update the Committee on the status of current projects being undertaken by the Planning Team. The projects covered were:

- The Town Centre Plan
- Revell Street Trial
- Hamilton Street
- Dedicated Pedestrian Crossings
- Interpretation Panels for the Town Centre
- Hokitika Racecourse and Cass Square
- Consent Applications and Consents Granted
- Mining Consent Applications: Process Update around Legal Roads
- National Policy Statement Indigenous Biodiversity

The Committee discussed the reporting process for mining consents and applications, the Chief Executive is to investigate the best way to report back to the Committee on this information with the Council Controlled Organisations (CCOs).

Moved Cr Davidson, seconded Cr Kennedy and **Resolved** that the Current Projects Update Report from the Planning Manager be received.

8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Martin, seconded Cr Kennedy and **Resolved** that the Planning and Regulatory Services Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.24pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 15 March 2021.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons. (Section 7(2)(a))
1	Protect information where the making available of the information: (i) Would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. (Section 7(2)(b))
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). (Section 7(2)(i))
1	Maintain legal professional privilege. (Section 7(2)(g))
1	Maintain the effective conduct of public affairs through: (i) The free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty. (Section 7(2)(f))

Moved His Worship the Mayor, seconded Cr Martin and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 3.26pm.

**FROM THE 1 JULY 2021, THE PLANNING AND REGULATORY SERVICES COMMITTEE WILL
BECOME THE PLANNING COMMITTEE WITH THE FIRST MEETING DATE TO BE CONFIRMED.
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 3.26PM

Confirmed by:

**Cr Latham Martin
Chair**

Date: 09.09.21