



AGENDA

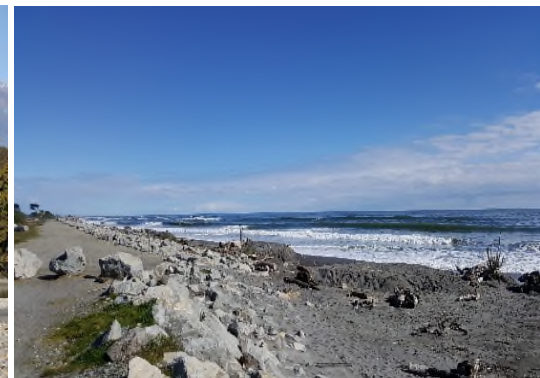
RĀRANGI TAKE

NOTICE OF AN ORDINARY MEETING OF

Parks, Reserves and Environment Subcommittee

to be held on **Wednesday, 14th April 2021** commencing at **4.00pm** in the Council Chambers, 36 Weld Street, Hokitika and via Zoom

Chairperson:	Cr Latham Martin	
Members:	His Worship the Mayor	Cr Neale
	Kw Tumahai	Kw Madgwick
	D. Baird	R. Burden
	R. Daniel	S. Davis
	B. Manera	P. Meuli
	J. Parsons	



In accordance with clause 25B of Schedule 7 of the Local Government Act 2002, members may attend the meeting by audio or audiovisual link.

Council Vision:

We work with the people of Westland to grow and protect our communities, our economy and our unique natural environment.

Purpose:

The Council is required to give effect to the purpose of local government as prescribed by section 10 of the Local Government Act 2002. That purpose is:

- (a) To enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) To promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

1. NGĀ WHAKAPAAHA APOLOGIES

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda, and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Group Manager: Corporate Services (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
 - (a) the local authority by resolution so decides, and
 - (b) the presiding member explains at the meeting at a time when it is open to the public, -
 - (i) the reason why the item is not on the agenda; and
 - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
 - (a) that item may be discussed at the meeting if –
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

**4. NGĀ MENETI O TE HUI KAUNIHERA
MINUTES OF MEETINGS**

Minutes circulated separately via Microsoft teams/email

- **Parks, Reserves and Environment Subcommittee Meeting Minutes – 18 November 2020**

5. ACTION LIST (Page 4)

**6. NGĀ TĀPAETANGA
PRESENTATIONS**

- NIL

**7. PŪRONGO KAIMAHI
STAFF REPORTS**

- **Parks and Reserves Contracts Review – Verbal Update**
Erle Bencich, Operation Manager, Westland District Council
- **Reserves Tidy Up Action Plan – Verbal Update**
Simon Eyre, Property and Projects Supervisor, Westland District Council

**DATE OF NEXT PARKS, RESERVES AND ENVIRONMENT SUBCOMMITTEE MEETING – 1 JULY 2021
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

14.04.21 PARKS, RESERVES AND ENVIRONMENT SUBCOMMITTEE – ACTION LISTING

Date	Item	Action Required	Status	Lead Officer
	Master Management Plans – Chief Executive spoke to each town having a masterplan that lies alongside the existing regional Master Management plan.	Members liaising within their local communities for feedback.	Each Reserve to have overarching Management plan developed.	GM DA
16.09.20	Gibson Quay - Heritage Hokitika	Set meeting - Develop an action list with Heritage Hokitika to lead into future planning work.	Completed	CE
16.09.20	Mountain Bike Club Vision	Invite to present at the next meeting with their vision around connected trails.	Presented at the 8 March Community Development Committee Meeting. Completed.	
16.09.20	Heritage Walking Trail Group	Invite to present at the next meeting.	To present in 2021.	
18.11.20	Lazar Park Rubbish Bins	Review the rubbish collection at the park, less bins than there used to be. A lot of rubbish around.		CE
18.11.20	Ross Cenotaph	District Assets staff to contact Bidy for the correct application process for the maintenance of the cemetery.		District Assets – JB
18.11.20	Ross Chinese Gardens	Bidy Manera to report back to committee with progress.		B. Manera
2020	Management Plan for all reserves	Set a workshop.	To be set in 2021	CE & DA