



# COUNCIL MINUTES

**MINUTES OF AN ORDINARY MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 25 JULY 2019 COMMENCING AT 11.00 AM**

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## **PRESENT**

Chairperson:	His Worship the Mayor	
Members:	Cr Martin (Deputy)	Cr Lash (Deputy)
	Cr Neale	Cr Routhan
	Cr Olson	Cr Havill ONZM
	Cr Carruthers	Kw Tumahai
	Kw Rasmussen	

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## **1. NGĀ WHAKAPAAHA APOLOGIES**

Cr Eatwell

Moved Deputy Mayor Lash, seconded Cr Routhan and **Resolved** that the apology from Cr Eatwell be received and accepted.

## **ABSENT**

Nil.

## **STAFF PRESENT**

S.R. Bastion, Chief Executive; L.A. Crichton, Group Manager: Corporate Services; F. Scadden, Planning and Customer Services Manager; D. Inwood, Group Manager: District Assets; K. Hibbs, People and Capability Manager; D.M. Maitland, Executive Assistant and Council Secretary.

## **2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST**

The Interest Register was circulated and no amendments were made at the meeting.

## **3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA**

There were no urgent items of business that were not on the Council Agenda.

#### **4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF COUNCIL MEETINGS**

The Minutes of Council Meetings were available on the Council Table as follows:

- **Ordinary Council Meeting – 27 June 2019**

Moved Cr Havill, seconded Deputy Mayor Martin and **Resolved** that the Minutes of the Ordinary Council Meeting, held on the 27 June 2019 be confirmed as a true and correct record of the meeting.

- **Extraordinary Council Meeting – 11 July 2019**

Moved Deputy Mayor Martin, seconded Cr Neale and **Resolved** that the Minutes of the Extraordinary Council Meeting, held on the 11 July 2019 be confirmed as a true and correct record of the meeting.

The following items were then taken out of order to the agenda papers:

#### **6. ACTION LIST**

The Chief Executive went through the Action List as per the Council Agenda and provided the following updates:

##### **Trading in Public Places**

- Deputy Mayor Lash asked that the word "potential" be added to the item.

##### **Responsible Camping**

- A workshop was held on the 6 July 2019. There was good representation from the community. A number of sites were deemed not practical. There will be another report back to Council after a further workshop in August to complete the process. The Bruce Bay site was deemed to be a safety issue, and other locations are being pursued, including working with private parties.

##### **Report on Speed Limits**

- This item will come back for a report to the August Council Meeting and it will need to go through a Special Consultative Process.

##### **Seat for Weld Lane**

- Opening for the seat in Weld Lane will be on Saturday 27 July 2019.

##### **Destination Westland – Pensioner Housing process**

- To be discussed at the next meeting.

##### **Leaders Climate Change**

- Mayor's Report to Council.

## **Manatu Whakaaetanga Partnership Agreement**

- To be signed at the Arahura Marae on the 22 August 2019.

## **Draft National Policy Statement for Biodiversity**

- Submission process in November 2019.

## **Cass Square – Working Group**

- A meeting of the Cass Square working group was held with good representation across all the codes using the Square. A concept will be drawn up and go back to the working group. Cass Square has been compromised to the Wildfoods Festival that has resulted in delays to the start of the rugby season.

Moved Cr Carruthers, seconded Deputy Mayor Martin and **Resolved** that the updated Action List be received and the following items be removed from the listing as they are either underway or completed:

- Events
- WHL Statement of Intent
- Thank you letter to Albert Brantley
- Cass Square
- Annual Plan

## **5. NGĀ TĀPAETANGA PRESENTATIONS**

- **New Zealand Institute for Minerals to Materials Research**

The following were in attendance at the meeting.

- Tony Hogg, Chief Executive
- Dr Mack Saraswat – Chief Research Officer
- Kirsty Hollis – Chief Technical Officer
- Dr John Younhgson – Senior Resident Geologist

The topics covers in the presentation were as follows:

- Research moving forward
- Transforming minerals to materials.
- Identifying opportunities that will shape the future.
- Long history of poor recovery of fine gold from Westland deposits:
  - Beach leads and plant tails sampled.
  - Analysis of gold to identify reasons for plant losses.
  - Implications for recovery methods and plant design.
- New project development system with a gated mechanism.
- Spring Creek Research Laboratory.

His Worship the Mayor thanked the group for their presentation to Council and advised that he would like to see them presenting to Council at least twice a year.

Deputy Mayor Martin left the meeting at 12.01 pm and returned at 12.04 pm.

## 7. PŪRONGO KAIMAHI STAFF REPORTS

- **Relocation of Whitebaiters Walk to Gibson Quay**

The Chief Executive spoke to this item and advised that the purpose of the report is to provide Council with a recommendation from the Hokitika Reserves and Environs Community Group for the relocation of the Whitebaiters Walk from Railway Terrace to Gibson Quay.

Moved Cr Routhan, seconded Cr Olson and **Resolved** that Council approve the relocation of the Whitebaiters Walk panels with the project being funded from Council's cash reserve.

- **Haast Civil Defence and Community Development**

The Chief Executive spoke to this item and advised that the purpose of the report is to advise that due to the sale of land in Marks Road, the Haast Community, communicating through the Haast Promotions Group, would like to procure some items for the community.

Moved Cr Olson, seconded Deputy Mayor Lash and **Resolved** that funds be released from the Marks Road Reserve Fund for Stage One Purchase of Civil Defence equipment for the Haast Community.

- **Carnegie Building Project**

The Chief Executive spoke to this item and advised that the purpose of the report is to update Council on the current status of both the Carnegie Building upgrade project and funding status.

Moved Deputy Mayor Martin, seconded Cr Carruthers and **Resolved** that:

- A) Council resolves to underwrite the Carnegie Building upgrade to \$392,391 plus a total project contingency of 10%.
- B) The Chief Executive seek additional external funding to minimise or eliminate the council additional funding commitment.

Cr Routhan abstained from voting.

- **New Zealand Police**

Senior Sergeant Brent Cook, Prevention Manager, West Coast Police was unable to attend the meeting.

Inspector Jackie Corner, Sergeant Andrew Lyes and Sergeant Russell Glue of New Zealand Police attended the meeting and provided an update on the following:

- Drug and alcohol prevention initiatives.
- Targeting specific offences and driving behaviours.
- Long-term strategy and focus on how they can make a difference on impairment, distraction and speed on the roads.
- Family violence and harm.

- Working closely with the crime unit in Canterbury.
- The results of wastewater results, data from South Westland and Hokitika has not been captured yet.
- Noted that the Hokitika Police Station is fully staffed.
- Tourist numbers and what impact that has on the Police.

Sergeant Lyes distributed a flyer to Councillors entitled "Our Business, Policing through a culture of high performance".

Inspector Corner asked that the Police be able to provide regular input into the Safer Communities Group to safely share information and the development of that process.

His Worship the Mayor thanked the Police on behalf of Council and the communities for their involvement in the last three civil defence emergencies that they have been involved in, particularly those working in the more remote areas of Westland District.

*The meeting adjourned at 12.54 for lunch and reconvened at 1.17 pm.*

- **Chief Executive's Report**

The CE spoke to this item and provided an update on the positive aspects that are happening in the Westland District and, also any matters of significance and priority.

- Recovery from the 26 March 2019 Floods. The Regulatory Services Manager had taken on the role of Recovery Manager during this time with Council working in recovery mode and working through costings.
- Fox Landfill – staff are looking at options on where to next with the landfill.
- Kumara and Whataroa Water Treatment Plant Upgrade – major issue is the commissioning.
- West Coast Wilderness Trail Enhancements – Old Christchurch Road has been completed, with the Lake Kaniere off-road section to be pushed out until the later part of summer. A risk assessment was undertaken which was attached to the report to Council. Work will be undertaken with Ministry of Business, Innovation and Employment on improving safety in areas of the trail.
- Sunset Point – The CE advised that there has been issue with Sunset Point, some of the material that has been dumped there is not clean and work is ongoing with the contractor. Cr Carruthers queried the increased height of the armoury and will this stop rocks being thrown over the top of the sea protection. The CE advised he will take this back to the team. A copy of the proposed geometry and set out for carparks for Sunset Point was hand delivered to the Councillors.

**Page 18 of the CE's Report relating to costs:**

The figures on Page 18 to be reinvestigated as they do not appear to be correct.

The CE's Report to Council was left as is at 1.45 pm. The CE then left the meeting and the discussion on the CE's report was suspended at this time.

The Group Manager: Corporate Services then took the position of Acting CE for the meeting at 1.45 pm.

- **Sister City Return visit to Huanggang City, China**

Deputy Mayor Martin spoke to the Report to Council which provided information on the invitation to send a delegation to attend the Tourism Expo held in Huanggang from 9-12 May 2019.

Moved Cr Carruthers, seconded Cr Havill and **Resolved** that the report from Deputy Mayor Martin be received.

- **Notice of Motion**

His Worship the Mayor had provided a Notice of Motion to revoke a resolution of Council. The Notice of Motion had been signed by His Worship the Mayor, Cr Havill and Cr Olson and was received in accordance with Section 23 of Westland District Council's Standing Orders.

- (a) The resolution or part of the resolution which the member is required to revoke or alter:

"Local Government Leaders' Climate Change Declaration

The Chief Executive spoke to this item and advised the purpose of the report is to provide an update on the Local Government Leaders' Climate Change Declaration.

His Worship the Mayor advised that in 2015, Mayors and Chairs of New Zealand declared an urgent need for responsive leadership and a holistic approach to climate change. In 2017, Mayors and Chairs wholeheartedly supported that call for action and accordingly the document had been signed by 63 Mayors/Chairs.

Moved Deputy Mayor Lash, seconded Deputy Mayor Martin and **Resolved** that Council receive the information and that the document be signed.

*Cr Routhan abstained from voting."*

- (b) The meeting date when the resolution was passed:

Ordinary Council Meeting – 23 May 2019.

- (c) The motion, if any, which the member proposes to replace it with:

The motion was proposed to be revoked with no replacement motion.

- (d) Sufficient information to satisfy the decision-making provisions of Section 77-82 of the Local Government 2002.

A report from His Worship the Mayor was attached to the Agenda to satisfy Sections 77-82 of the Local Government 2002.

The Chief Executive returned to the meeting at 2.12 pm.

Moved His Worship the Mayor, seconded Cr Olson and **Resolved** that in accordance with the Westland District Council's Standing Orders, that Council revoke the following resolution:

"Ordinary Council Meeting – 23 May 2019

Local Government Leaders' Climate Change Declaration

Moved Deputy Mayor Lash, seconded Deputy Mayor Martin and **Resolved** that Council receive the information and that the document be signed".

Deputy Mayor Lash, Cr Neale, Deputy Mayor Martin recorded their votes against the motion.

Cr Routhan abstained from voting.

The result was that the Local Government Leaders' Climate Change Declaration not be signed.

The meeting then went back to the CE's Report to Council at 2.28 pm.

- **Chief Executive's Report's continued**

- **Purchase of Generators**

- This item to be put forward for next year's Annual Plan.

- **West Coast Wilderness Trail**

- Cr Neale asked of the possibility of lowering the speed limit over the Hokitika Bridge for cycle safety reasons.

- **Emergency Rate**

- The Group Manager: Corporate Services advised that Council have budgeted \$200,000 from Year 4 through the Council's Long Term Plan for emergency funding that will be rated each year.

- **Whataroa and Kumara Water Supplies**

- Deputy Mayor Lash asked that Council write to both the Whataroa and Kumara communities regarding their water supplies to provide an update on the current situation.

Moved Cr Carruthers, seconded Cr Havill and **Resolved** that the Quarterly Report from the Chief Executive dated 25 July 2019 be received.

- **Westland District Closed Landfills' Risk Overview**

The Group Manager: District Assets spoke to this item and advised the purpose of the report is to provide a summary of closed landfills across the District and assign each a risk classification rating. A copy of the map of landfills in the Westland District was available for Councillors to view at the meeting.

Moved Deputy Mayor Lash, seconded Cr Neale and **Resolved** that:

- A) Council receive this report as an informational overview.
- B) Council support staff efforts already in progress to retrieve and verify data relating to historic landfills to build a more accurate and complete knowledge base.
- C) Council determine financial requirements over an agreed timeline.

## **8. ADMINISTRATIVE RESOLUTIONS**

Nil.

## **9. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED**

Kw Tumahai left the meeting at the meeting at 2.48 pm.

**The following item had been withdrawn from the Agenda:**

- Contract 18-19-07 – Fox Glacier Water Treatment Plant Upgrade.

**The following item had been placed on the Finance, Audit and Risk Committee however this item was intended to be added to the Ordinary Council Agenda:**

- Westroads Ltd Funding Proposal

Moved His Worship the Mayor, seconded Cr Carruthers and **Resolved** that:

- a) Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 2.48 pm.
- b) Peter Cuff, Chair of Westroads Ltd and Graeme Kelly, General Manager of Westroads Ltd be permitted to remain in the meeting after the public has been excluded, because of their knowledge of Westroads Ltd. This knowledge, which will be of assistance in relation to the matter to be discussed is relevant to that matter because of the positions that they hold for Westroads Ltd and both have a working knowledge of the company, and the particular matter to be discussed at the meeting.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:



Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 27 June 2019	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists.  Section 48(1)(a)
2.	Contract 18-19-07 Fox Glacier Water Treatment Plant Upgrade – <b>Item Withdrawn</b>		
3.	Westroads Ltd Funding Proposal	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists.  Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a))
1	Enable any local authority holding the information to carry out, with prejudice or disadvantage, commercial activities (Schedule 7(2)(h))
1 & 3	Maintain legal professional privilege (Schedule 7(2)(g))
1 & 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Deputy Mayor Lash, seconded Deputy Mayor Martin and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed, and accordingly the meeting went back to the open part of the meeting at 4.30 pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 22 AUGUST 2019  
ARAHURA MARAE, 1 OLD CHRISTCHURCH ROAD, ARAHURA**

**MEETING CLOSED AT 4.30 PM**

Confirmed by:

\_\_\_\_\_  
**Mayor Bruce Smith**  
**Chair**

\_\_\_\_\_  
**Date**