



# FINANCE, AUDIT AND RISK COMMITTEE MINUTES

**MINUTES OF A MEETING OF THE FINANCE, AUDIT AND RISK COMMITTEE,  
HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON  
THURSDAY 26 SEPTEMBER 2019 COMMENCING AT 9.00 AM**

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## **PRESENT**

Chairperson: Cr Martin (Deputy)  
Members: His Worship the Mayor  
Cr Eatwell  
Cr Routhan  
Cr Havill ONZM  
Kw Tumahai  
Cr Lash (Deputy)  
Cr Neale  
Cr Olson  
Cr Carruthers

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### **1. KARAKIA TĪMATANGA OPENING KARAKIA**

The Opening Karakia was read by the Chair, Deputy Mayor Martin.

### **2. NGĀ WHAKAPAAHA APOLOGIES**

Nil.

## **ABSENT**

Kw Rasmussen and Kw Rasmussen.

## **STAFF PRESENT**

T.A. Cook, Acting Chief Executive and Regulatory Services Manager; F. Scadden, Planning and Customer Services Manager; E. Bencich, Operations Manager; D.M. Maitland, Executive Assistant and Committee Secretary.

### **3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST**

The Interest Register was circulated and no amendments were made at the meeting.

### **4. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA**

There were no urgent items of business that were not on the Committee Agenda.

## 5. **NGĀ MENETI O TE HUI KOMITI** **MINUTES OF COMMITTEE MEETING – 22 AUGUST 2019**

Deputy Mayor Martin advised that the Minutes of the previous Committee Meeting had been circulated to Councillors separately.

Moved His Worship the Mayor, seconded Deputy Mayor Lash and **Resolved** that the Minutes of the Finance, Audit and Risk Committee Meeting, held on the 22 August 2019 be confirmed as a true and correct record of the meeting.

## 6. **PŪRONGO KAIMAHI** **STAFF REPORTS**

### 6.1 **Financial Report – August 2019**

The Financial Reporting and Budgeting Accountant advised that the purpose of the report is to provide an indication of Council's financial performance for one month to 31 August 2019.

The following items were raised:

- Depreciation – there may be a change to depreciation in the next reporting period. Audit will make a change with the sign-off and there could be a significant adjustment.
- Financial Controls - His Worship the Mayor advised that the strongest element of this Council has been the change to the financial controls and expressed thanks to the Finance Team.
- Verbal Update on Financials.
- Deputy Mayor Martin asked if Council is on track to adopt the 2018-2019 Annual Report. The Financial Reporting and Budgeting Accountant advised that WHL reports have not yet been received and this is waiting until Destination Westland and Westroads Ltd have been signed off by Audit New Zealand.
- Audit New Zealand started the Council's Audit on Monday 23 September 2019.
- Deputy Mayor Martin noted the late start for the subsidiary companies.

Moved Cr Neale, seconded Cr Olson and **Resolved** that the Finance, Audit and Risk Committee receive the Financial Performance Report to the 31 August 2019.

Moved Kw Tumahai, seconded Cr Neale and **Resolved** that the Finance, Audit and Risk Committee receive the verbal report on the year end 2018-2019.

## 7. **WORKPLAN**

The Acting Chief Executive and Regulatory Manager spoke to the Rolling Workplan and advised that this is rolled forward one month.

Moved Deputy Mayor Lash, seconded Cr Neale and **Resolved** that the Committee Receives the Rolling Workplan.

**8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI  
RESOLUTION TO GO INTO PUBLIC EXCLUDED**

Moved Cr Havill, seconded His Worship the Mayor and **Resolved** that Council exclude the public in accordance with Section 48, Local Government Official Information and Meetings Act 1987, at 9.12 am.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 22 August 2019	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1.	Protect the privacy of natural persons, including that of deceased natural persons (Schedule 7(2)(a)) Maintain legal professional privilege (Schedule 7(2)(g))

Moved Deputy Mayor Lash, seconded Kw Tumahai and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed, and accordingly, the meeting went back to the open part of the meeting at 9.13 am.

**MEETING CLOSED AT 9.13 AM**

Confirmed by:

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**Deputy Mayor Latham Martin**  
**Chair – Finance, Audit and Risk Committee**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Te Aroha Cook**  
**Acting Chief Executive & Regulatory Services Manager**

\_\_\_\_\_  
**Date**